



---

USF St. Petersburg Faculty Senate Committee: General Education: Meetings      USF St. Petersburg Faculty Senate Committee: General Education

---

3-7-2014

## General Education Committee Meeting : 2014 : 03 : 07

General Education Committee

Follow this and additional works at: [https://scholarcommons.usf.edu/fac\\_senate\\_committees\\_gen\\_ed\\_meetings](https://scholarcommons.usf.edu/fac_senate_committees_gen_ed_meetings)

---

### Scholar Commons Citation

General Education Committee, "General Education Committee Meeting : 2014 : 03 : 07" (2014). *USF St. Petersburg Faculty Senate Committee: General Education: Meetings*. 67.  
[https://scholarcommons.usf.edu/fac\\_senate\\_committees\\_gen\\_ed\\_meetings/67](https://scholarcommons.usf.edu/fac_senate_committees_gen_ed_meetings/67)

This Other is brought to you for free and open access by the USF St. Petersburg Faculty Senate Committee: General Education at Scholar Commons. It has been accepted for inclusion in USF St. Petersburg Faculty Senate Committee: General Education: Meetings by an authorized administrator of Scholar Commons. For more information, please contact [scholarcommons@usf.edu](mailto:scholarcommons@usf.edu).

---

## GENERAL EDUCATION COMMITTEE

### Agenda

Friday March 7 2014 10am Davis 100

---

#### Committee Members:

1. Kathy Arthur, Chair
2. Deni Elliott (Arts and Sciences) excused
3. Kathy Carvalho-Knighton (Arts and Sciences)
4. Gary Austin (Library)
5. David John (Arts and Sciences)
6. Deanna Michael (Education)
7. Morgan Gresham (Arts and Sciences)
8. Hugh LaFollette (Arts and Sciences)
9. Adrian O'Connor (Arts and Sciences)
10. Rick Smith (Business)

Attached documents  
Course Applications on  
google drive

---

### AGENDA

Chair Updates: Minutes, Committee Responsibilities Document, GE Day

#### Course Review

Internal & SCNS = 6 Needs Further Internal Review = 7

Complete with GE Comm review = 13 GR = Gordon Rule

#### March 7 Reviews

PSY 2012 Intro to Psychology

CHM 2020 Chemistry for Liberal Studies

POS 2041 American Government:

CHM 2045 Chemistry I

MGF 1106 Liberal Arts Math 1 GR

MGF 1107 Liberal Arts Math II GR

STA 2023 Statistical Methods GR

#### Reviewed and Current status

##### Forwarded

PHI 2010 Approved and forwarded to APC

MAC 2311 Approved need to send to VC

##### Pending

ANT 2000- p

EVR 2001

ARH 2000 Art Appreciation

**Awaiting Re-review**

ESC 2000 needs committee  
ENC 1101 Comp 1  
MAC 1105 College Algebra  
ECO2013 Principals of Macroeconomics

**Still with the faculty for revision**

BSC 1005 General Biology- Revise and resubmit  
BCS 2085 Anatomy and Physiology- Revise and resubmit  
PHY 2053 General Physics I- Redo  
HUM 1120 Into to Humanities GR- revise and resubmit  
LIT 2000 Literature- GR- revise and resubmit  
BSC 2010 General Biology 1- pending approval  
AMH 2020 Intro Survey 1877 - redo  
SYG 2000 Intro to Sociology- revise and resubmit

MUL 2010 returned from faculty and resubmitted to chair  
THE 2000 returned from faculty and resubmitted to chair

---

**MINUTES**

**Chair Updates:**

- Minutes Feb. 21 approved
- Committee Responsibilities Document approved with minor edits
  - Eliminate wording about Faculty Senate
  - Revise 1<sup>st</sup> sentence in second paragraph to include or supervise (exception of Librarian)
  - Insert Instructor
  - Change comprised to composed
- GE Day
  - update agenda through email
  - Chancellor and Vice Chancellor can not attend

**Course Review**

Internal & SCNS= 6 Needs Further Internal Review=7  
Complete with GE Comm review= 13 GR = Gordon Rule

**March 7 Reviews**

PSY 2012 Intro to Psychology- pending revisions  
CHM 2020 Chemistry for Liberal Studies- pending revisions  
POS 2041 American Government- revise and resubmit  
CHM 2045 Chemistry I- revise and resubmit  
MGF 1106 Liberal Arts Math 1 GR- revise and resubmit  
MGF 1107 Liberal Arts Math II GR- revise and resubmit

## **GEC Approved April 7, 2014**

STA 2023 Statistical Methods GR-revise and resubmit

### **Reviewed and Current status**

#### **Forwarded**

PHI 2010 Approved and forwarded to APC

MAC 2311 Approved need to send to VC

#### **Pending**

ANT 2000- approved

EVR 2001 -approved

ARH 2000 Art Appreciation-approved

#### **Awaiting Re-review**

ESC 2000 approved

ENC 1101 Comp 1 – with reviewers now (sorry sent wrong revised application!)

MAC 1105 College Algebra- approved

ECO2013 Principals of MacroEconomics- approved

#### **Still with the faculty for revision**

BSC 1005 General Biology- Revise and resubmit

BCS 2085 Anatomy and Physiology- Revise and resubmit

PHY 2053 General Physics I- Redo

HUM 1120 Intro to Humanities GR- revise and resubmit

LIT 2000 Literature- GR- revise and resubmit

BSC 2010 General Biology 1- approved

AMH 2020 Intro Survey 1877 - redo

SYG 2000 Intro to Sociology- revise and resubmit

MUL 2010 returned from faculty and resubmitted to chair

THE 2000 returned from faculty and resubmitted to chair

## **GEC Approved April 7, 2014**

### **GE Only Review (already USFSP GE courses)**

1. ENC 1101
2. MAC 1105
3. MAC 2311
4. MGF 1106
5. MGF 1107
6. BSC 2010
7. CHM 2045
8. EVR2001
9. PHY 2053
10. AMH 2020
11. ECO 2013
12. PSY 2012
13. SYG 2000
14. LIT 2000

### **APC, UGC Review required**

1. ARH 2000 Art Appreciation—not in USF system
2. MUL 2010 Music Appreciation-not in USF system
3. THE 2000 Theater Appreciation-not in USF system
4. PHI 2010 Intro to Phil- not in USF system
5. HUM 1020- The Arts
6. STA 2023—switched from 4 to 3 hour course
7. BSC 1005- at USFSP but not currently a GE course
8. BSC 2085- at USFSP but not currently a GE course
9. CHM 2020—Not in USF system
10. ESC 2000-Not in USF system
11. ANT 2000- switched from 4 to 3 hour course
12. POS 2041—USFSP but not currently a GE course

**USFSP General Education Committee Membership**

**Approved by the GEC March 7, 2014. Seeking Approval of USFSP Faculty Senate**

The General Education Committee (GEC) is a Committee of the USFSP Faculty Senate. The General education Committee is responsible for the ongoing development, implementation, and assessment of an effective general education program. Responsibilities include the evaluation and approval of courses for the liberal arts curriculum as well as the periodic evaluation of the general education policies. This committee shall advise the Regional Chancellor, the Vice Chancellor for Academic Affairs, and report to the Faculty Senate on the development of future general education programs at the university and provide continuous assessment of the general education. It is the task of the General Education Committee to insure that we have a coherent, academically respectable guiding philosophy, and courses that reasonably implement that philosophy.

Members of the GEC (other than the Librarian representative) should teach or supervise at least 1 General Education/EXIT course at USFSP. Members of the GEC will be full-time members of the faculty holding rank of Instructor, Assistant Professor, Associate Professor, Professor, Assistant Librarian, and Associate Librarian or Librarian. The Committee should be composed of at least 1 member from each College. Ideally, the GE Committee should have representatives from each department within CAS, which teaches the majority of the GE courses. The committee at minimum should consist of faculty who represent each of the academic subject areas that are mandated by the State of Florida: Communication, Humanities, Natural Sciences, Mathematics, and Social Sciences.

Each GEC member serves a term of three years, with no term limits. The committee meets at least once a month during a semester, for at least two hours. A representative who must be absent from a meeting should send an alternate as a replacement. The alternate must be an individual who is eligible for membership in the GEC. Any representative with two unexcused absences in a semester, without sending an alternate, is presumed to have resigned from the GEC. The GEC chair, with guidance from the Faculty Senate, may make exceptions to this policy when special circumstances warrant it.

**GEC Member Responsibilities**

Each GEC member is responsible for:

- offering advice to the GEC chair on processes and policies as they pertain to the GE curriculum;
- reviewing GE course applications and making recommendations;
- serving as liaison between the respective college faculty and the GEC.

GEC Chair

The GEC chair is elected annually at the end of the spring semester from among the GEC members and is responsible for:

- providing the next chair with all the relevant GE contacts and documents including reports, agendas, minutes, and other GE documents at the end of the spring semester;
- insuring the committee fulfills the annual charge outlined by the Faculty Senate and provides the Senate with updates on activities and decisions, and provides an annual GEC report;
- maintaining open communication concerning USFSP GEC activities with other USF System chairs, the USF System Dean of Undergraduate Studies, each USFSP college committee (CAS, ED, BUS, LIB) and the USFSP Vice Chancellor of Academic Affairs;
- setting the schedule, room reservation, and agenda for GEC meetings and posting the GEC agenda, minutes, and supplemental materials on Q drive and on D space (with the assistance of Poynter Library personnel);
- leading the committee in maintaining, reviewing, and updating USFSP GEC documents, including GEC course application, GEC course application instructions, USFSP Gordon Rule document, USFSP Assessment Plan and Procedures, State GE course list and SLOs, USFSP course list and SLOs, USFP Philosophy;
- contacting Academic Affairs to ensure that all current and relevant updates are posted on the GEC website;
- keeping apprised of, and working towards compliance with, SACS accreditation criteria, Florida law, and USF system regulations related to GE (Note: It is highly recommend that each new chair attend SAC conference and GE workshops at least once);
- collecting assessment data and overseeing an assistant, provided by Academic Affairs, to enter the data in a timely manner into the assessment tool;
- scheduling and organizing an annual “GE Day” to review assessment and construct a report based on GE Day discussions;
- facilitating the review of GE course applications by working with committee and faculty proposing the courses, and ensuring that the applications reach appropriate college, university, and administrative offices for processing.