

12-9-2016

College of Arts & Sciences Faculty Council Meeting : 2016 : 12 : 09

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**College of Arts and
Sciences
Faculty Council Meeting
Approved Jan 27, 2017**

**9 December 2016
9 am to 10 am**

Davis 100

AGENDA AND MINUTES APPROVED

AGENDA & MINUTES Council Members in Attendance:

Norine Noonan (Prof, BIO) 2015-2017, chair

Erika Greenberg-Schneider (Assistant Prof. VVA) 2016-2018

Jennifer O'Brien (Assistant Prof, PSY) 2015-2017

Joan Reid (Assistant Prof, SCL) 2015

Henry Alegria (Associate Prof, unaffiliated), 2016

Sheramy Bundrick (Prof, H&P), 2016-2018

Kathy Arthur (Associate Prof, At Large) 2016

Adrian O'Connor (Assistant Prof, At Large and Vice Chair) 2015-2017

1. Call to Order and Welcome, Norine Noonan , CAS Faculty Council Chair 9:05 am
2. Approval of Minutes of November 18, 2016 Meeting
 - Approved
3. General Education Course Scheduling – Update on meeting with Dean Biafora
 - Consideration of offering some our General Education courses on a Friday Schedule, such as MWF, MF or WF. Develop guiding principles for scheduling for chairs and discuss with chairs.
4. Compensation for Program Coordinators – Update on meeting with Dean Biafora
 - Undergraduate and graduate program coordinators sign a contract that stipulate that they either are paid for their work or they count their work as service in their annual review.

5. Annual reviews for unaffiliated faculty – Update from meeting with Dean Biafora and discussion

- The Council discussed the issues related to the levels of review that unaffiliated faculty receive in comparison to faculty in established departments within CAS. Faculty in departments have peer, chair, and Dean reviews. This dichotomy has equity implications
- The Council discussed whether it (as a body) might act to organize a peer review for these faculty members, but even this approach would not fully address the issue of an equal number of layers of review (e.g., no department chair review.)
- The Council agreed that because of the ongoing status of unaffiliated faculty this issue needs to be discussed and resolved directly between the Dean and the unaffiliated faculty. The Council is confident that a resolution can be found that is fair to all.
- The council will inform the Dean and ask for his cooperation in resolving the Annual review process for the unaffiliated faculty.

6. Faculty Senate actions -- Informational

- a. Tenure and Promotion Guidelines for Faculty – finalized for USFSP by the Faculty Senate
- b. Policy on Sexual Harassment – should be more fully addressed in the Faculty Handbook

7. System Faculty Council Report

- New department at USF Tampa – Medical Engineering (drawing faculty from existing departments in the College of Engineering and the College of Medicine). This change was faculty-driven and has been endorsed by the USF Tampa Senate and the SFC.
- Retention – the SFC had a presentation at its December meeting on initiatives to improve student success at the three System Institutions. Some common themes were:
 - Improve student success centers (more and better tutoring)
 - Increase resources for student mental health issues
 - For USFSP faculty could benefit from a “contact sheet” for faculty and adjuncts listing counseling resources for students
 - Emphasis on Midterm grades and other early alert systems and more intrusive interventions for students who are struggling.

8. Dates for Spring 2017 Meetings – Date for Spring CAS meeting will likely be on January 27, 2017. The chair will check on availability of HBR auditorium for this meeting.

- Approved All meetings would be from 9 am to 10 am (approx.)
 - Friday, January 27, 2017 (USFSP All-Faculty meeting will be Jan 13 at 9 am)
 - Friday, February 24, 2017
 - Friday, March 31, 2017
 - Friday, April 28, 2017
 - Friday, May 12, 2017 (if needed)

9. New Business CIBT- International Student Integration concern about working with organization rather than working through faculty who have contacts for international exchange between institutions

- Faculty Workloads on Banner: the value of Honors, reading courses, and internships is not reflected in the workload percentages in FAIR. One strategy that might be explored is to assign additional value in terms of percentage workload.

. The meeting was adjourned at 10 am.

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AGENDA

1. Call to Order and Welcome, Norine Noonan , CAS Faculty Council Chair
2. Approval of Minutes of November 18, 2016 Meeting (Minutes attached)
3. General Education Course Scheduling – Update on meeting with Dean Biafora
4. Compensation for Program Coordinators – Update on meeting with Dean Biafora
5. Annual reviews for unaffiliated faculty – Update from meeting with Dean Biafora and discussion
6. Dates and Issues for Spring 2017 Meetings (Noonan)

Proposed Dates/Times: All meetings would be from 9 am to 10 am(approx.)

Friday, January 28, 2017 (USFSP All-Faculty meeting will be Jan 13 at 9 am)

Friday, February 24, 2017

Friday, March 31, 2017

Friday, April 28, 2017

Friday, May 12, 2017 (if needed)

6. Adjourn