

LIBRARIANS MEETING
Monday, March 20, 1995
Library Conference Room

Lanny began the meeting by calling a meeting of the Furniture & Equipment Committee for Thursday, March 23 at 3:00 p.m. in the Library Conference Room.

He and Jerry attended a Distance Learning Meeting today in which Drew Barrett inquired as to the space available in the new building for distance learning. Lanny will ask the Dean and Winston how far they want to go with this new technology and how much they want to have spent on it.

Jerry outlined the new voice mail arrangement and passed out a diagram of how it will be set up. The next step is to present Julius with an exact script, so that total cost could be estimated.

Kathy reported that most of Nancy McIntosh's periodical requests have been ordered. Legal Periodicals will be cancelled.

Deb said the Search Committee for the Electronics Information Librarian was waiting for some references to arrive on 10 top applicants selected from the pool. There are some really good candidates in that pool.

Discussion followed on the space to be made available for the new position. Jim has offered to vacate his "office" but Deb pointed out that it is not only small but insecure. It was agreed that a secured room would be found for the most valuable of the special collections in the "archives" room (formerly Group Study Room), and the new person could occupy that space.

Jerry reported that the job of creating a Home Page for the Library is a big project and one that could best wait for the new librarian to handle. Jerry said he will keep a folder of information to be included and asked that everyone with suggestions send them to him by e-mail.

Lanny reported that he would like to proceed with the focus group idea, and suggested that SAPL could help in this. Some positive PR could come from data gathering. Tina said it takes planning to make it do what you want it to do, and Lanny stressed that the groups should be homogeneous. The moderator of the discussions must be non-influential, but should help direct. Tina will be in charge and JJ and Kathy volunteered to work with her.

Because of difficulties in making change over the weekends for the collection of fines, etc., the Change Fund for the Circulation Desk will be increased from \$20 to \$40. Half could possibly be kept in the Annex safe until needed.

Next meeting will be on Monday, April 17 @2:00 p.m. in the Library Conference Room.