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## Librarian

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# Tomaro I. Taylor, C.A. | [tomaro@usf.edu](mailto:tomaro@usf.edu) | 813.974-5750

## Professional Experience

- 2004-present Librarian and Archivist, University of South Florida Libraries, Tampa, FL
- Strategically lead and manage the USF Tampa Library's Special Collections, with an emphasis on establishing short- and long-term goals, analyzing collections, identifying unit strengths, and implementing assessment strategies. (2018- present)
  - Record of successful coordination of the USF Tampa Library's peer research assistants' program and the Library Liaison Services Department's internships through effective scheduling, budgeting, and staff/intern training activities. (2017-2018)
  - Effectively managed facilities, collections, and personnel at USF's FMHI Research Library. Developed library policies and procedures, introduced collections management standards, managed collection requests, streamlined access services, and established a more effective study and teaching environment through strategic weeding/deaccessioning activities. Developed the library's first teaching laboratory for library instruction and first archives research room. (2010-2016)
  - Implemented policies and procedures for archival management and processing at USF's FMHI Research Library. Successfully trained and managed interns, volunteers, and researchers engaged with the library's archival collections. (2010-2016)
  - Successfully coordinated the life-cycle of archives, manuscripts, personal papers, and related collections in the USF Tampa Library's Special Collections Department. Accessioned incoming records, and managed arrangement, description, and deaccession activities through effective management, training, and leadership of employees. Established best practices, implemented Encoded Archival Description (EAD), and transitioned the department to a digital archival description program for development and provision of access to electronic finding aids and collection guides. (2004-2010)
- 2003-2004 Dr. Henrietta M. Smith Resident Librarian, University of South Florida Tampa Library, Tampa, FL.  
Rank: Visiting Instructor Librarian

## Teaching Experience: University of South Florida

### *Undergraduate Studies* (SLS2901-058)

- Academic Foundations. Instructor of record, FA 2018.

### *College of Arts and Sciences*

- ENC 6946: Internship supervisor. FA 2017, SP 2018.
- ANG 7910: Directed readings advisor. SU 2017.

### *School of Information* (LIS 6906, LIS 6949, LIS 6946)

- Fieldwork, Directed Study, and Practicum Experiences. Developed and supervised graduate projects in archival arrangement and description, cataloguing, museum studies, and library sciences (2006-2014, 2018).

### *Office of Undergraduate Research* (IDS 2912, IDS 4914)

- SEDNET: The Multiagency Network for Students with Emotional/Behavioral Disabilities (R. Moore, 2013-2014).
- Children's Mental Health (O. Means, 2012-2013).  
Student received the *USF Tampa Library Award for Best Use of Research Literature*.

## Thesis Committees

### *Undergraduate Thesis Director*

- Helfrick, E. *Fighting the Western Sky*. University of South Florida Honors College, 2014.  
Student received the *USF Office of Undergraduate Research Excellence in Undergraduate Research Award*.

### *Reader*

- Carey, J. *Franz Marc as an Ethologist*. University of South Florida School of Art & Art History, 2012.

## Journal Articles, Book Chapters, Conference Papers, and Conference Proceedings

- 2020 Louis-Jacques, A. F., et. al. "Historical Antecedents of Breastfeeding for African American Women: From Pre-Colonial Period to the Mid-20<sup>th</sup> Century." *Journal of Racial and Ethnic Health Disparities*. Peer-reviewed journal article. Accepted for publication.
- 2020 Lewis, B., M. Torrence, T. Taylor, and M. Cook. "Mentoring, Diversity, and Retention in Academic Libraries," in B. Lym and C. Lee. (eds.), *Implementing Excellence in Diversity, Equity, and Inclusion: A Handbook for Academic Libraries*. Chicago: Association of Research Libraries. Book chapter. Accepted for publication.
- 2019 Griffin, M. and T.I. Taylor. "Employing Analytics Data to Guide a Data-Driven Review of LibGuides." *Journal of Web Librarianship* 12.23. DOI: 10.1080/19322909.2018.1787191. Peer-reviewed journal article.
- 2018 Griffin, M. and T. I. Taylor. "Shifting Expectations: Revisiting Core Concepts of Academic Librarianship in Undergraduate Classes with a Digital Humanities Focus" In *The Digital Humanities: Implications for Librarians, Libraries, and Librarianship*, edited by Christopher Millson-Martula and Kevin Gunn (London: Routledge), Chapter 22. Book chapter.
- 2017 Griffin, M. and T.I. Taylor. "Shifting Expectations: Revisiting Core Concepts of Academic Librarianship in Undergraduate Classes with a Digital Humanities Focus." *College & Undergraduate Libraries* 24.4-4 (2017): 452-466. DOI: 10.1080/10691316.2017.1325346. Peer-reviewed journal article.
- 2017 Taylor, T.I. "'I want my name!': Hypermasculinity and Death of the Ego as Responses to Change in Arthur Miller's *A View from the Bridge*." Accepted, not presented. PCA/ACA National Conference. San Diego, CA. Conference paper.
- 2016 Taylor, T.I. "Volunteers in Archives, Special Collections, and Special Libraries in Academic Settings." In *Library Volunteers Welcome! Strategies for Attracting, Retaining, and Making the Most of Willing Helpers*, edited by Carol Smallwood and Lura Sanborn. (McFarland & Company): 231-238. Book chapter.
- 2016 Taylor, T.I. "Anti-Communist Sentiment as a Means of Negotiating Psychological Stress: Chester Himes' If He Hollers Let Him Go." *Special Events Monograph: Sino-American International Forum, Eastern Regional Conference, and NAHLS International Research Forum*. (National Association of African American Studies & Affiliates: 441-461. Conference proceedings.
- 2015 Taylor, T.I. "Anti-Communist Sentiment as a Means of Negotiating Psychological Stress: Chester Himes' If He Hollers Let Him Go." National Association of African American Studies & Affiliates (NAAAS) Eastern Regional Conference. Tampa, FL. Conference paper.
- 2015 Taylor, T.I. "White Female Exceptionalism: The Case of Miley Cyrus." Popular Culture & American Culture Association (PCA/ACA) Conference. New Orleans, LA. Conference paper.
- 2014 Taylor, T.I. "Welcome to [Guillermo Gomez-Peña's] Third World." 35th Annual Southwest Popular Culture and American Culture Associations' (SWPCA/ACA) Conference. Albuquerque, NM. Conference paper.
- 2014 Taylor, T.I. "Negotiating Community: A Case Study of the International Longshoremen Association's Union Hall in Tampa, FL." Institute on Black Life's *Race and Place: Cultural Landscapes of Black Life in America* Conference. Tampa, FL. Conference paper.
- 2014 Taylor, T.I. "Ethnography, Documentation, and the Archival Life Cycle." In *Diversity Plenary*, chaired by K. White, Ph.D. Archival Education & Research Institute (AERI). Pittsburgh, PA. Conference paper.
- 2013 Griffin, M. and T.I. Taylor. "Of Fans, Friends, and Followers: Methods for Assessing Social Media Outreach in Special Collections Repositories." *Journal of Web Librarianship* 7.3: 255-271. DOI: 10.1080/19322909.2013.812471. Peer-reviewed journal article.
- 2012 Taylor, T.I. "Affiliation Agreements." In *Preserving Local Writers, Genealogy, Photographs, Newspapers and Related Materials*, edited by Carol Smallwood. (Lanham, MD: Scarecrow Press): 287-295. Book chapter.

- 2012 Taylor, T.I. "Applied Learning Models & the Role of Archives Intermediaries." In *Learning Archives: Archival Practice within the Context of Pedagogical Settings*, chaired and moderated by T.I. Taylor. Southern Archivists Conference (SAC). Jackson, MS. Conference paper.
- 2010 Taylor, T.I. "Web 2.0 and Underrepresented Communities: Disseminating Latin American Cultural Heritage through Social Media and Networking." In *Beyond Institutional Borders: Archivists Document Underrepresented Communities*, chaired by S. Mejia. Seminar on the Acquisition of Latin American Library Materials (SALALM) LV. Providence, RI. Conference paper.
- 2006 Taylor, T.I. and L.K. Reinstrom. "Special Collections as an Integral Part of a Library's Diversity Initiative." In *Achieving Diversity: A How-to-Do-It Manual for Librarians*, edited by Barbara I. Dewey and Loretta Parham. (New York: Neal Schuman Publishers, Inc.). Book chapter.
- 2005 Taylor, T.I. "Changing the Faces of Librarianship: The Dr. Henrietta M. Smith Residency at USF." *Florida Libraries* 48.2 (Fall): 12-14. Peer-reviewed journal article.

### **Selected Presentations and Poster Sessions**

- 2014 Taylor, T.I. "Ethnography and Documentation." In *Documenting Diversity in Florida's Historical Record*, chaired by B. Altman & T.I. Taylor. Society of Florida Archivists Annual Meeting. Orlando, FL.
- 2012 Taylor, T.I. and G. Donovan. *Archives and Records Management: A Long History*. Florida Gulf Coast ARMA Chapter Event. St. Petersburg, FL.
- 2011 *Is There an Archivist in the House? How Health Information Technologies are Changing Archival Practice*. Proposed, chaired and moderated by T.I. Taylor. With P. Evans Letocha, M. Meyers, & S. Grimwood. Society of American Archivists Annual Meeting. Chicago, IL.
- 2010 Iuliano, A., J. Nemmers, D. Smith, M. Zaidman, and T.I. Taylor. *Online Tools for Archivists*. Society of Florida Archivists Annual Meeting. Tampa, FL.
- 2009 Altman, B. and T.I. Taylor. *The MPLP Approach to Processing*. Society of Florida Archivists Annual Meeting. Gainesville, FL.
- 2009 McKee, L., C. Jorgensen, S. Stover, and T.I. Taylor. *Connecting to Collections: Preserving Special Collections in Florida*. Florida Library Association Annual Conference and Exhibition. Orlando, FL.
- 2008 Taylor, T.I. "USF's Documentary Heritage of Tampa's Immigrant Communities." In *Our Hispanic Heritage and Latino Future: Challenges and Opportunities for Latin American Studies*, chaired by P. S. Losch. 55th Annual Southeastern Council on Latin American Studies Conference. Tampa, FL.
- 2004 Taylor, T. I. and L.K. Reinstrom. *Special Collections as an Integral Component of a Library's Diversity Initiative*. National Diversity in Libraries Conference. Atlanta, GA. Roundtable
- 2004 Taylor, T.I., L.K. Reinstrom, and A. Price. *Targeting Diverse Archival Collections as an Integral Component of a Library's Diversity Initiative*. American Library Association Diversity Fair. Orlando, FL. Poster session.

### **Manuals and Reports**

- 2018 Taylor, T.I., M. Cook, B. Lewis, and M. Torrence. *Recommendations for Establishing and Sustaining a Culture of Mentorship at the USF Libraries*. University of South Florida Tampa Library.
- 2018 Taylor, T.I., A. Perez, and D. Kreitzer. *The University of South Florida and USF Libraries as Model Frameworks for Reviewing Selected Engineering Schools and Academic Librarian Support in US Institutions of Higher Education*. University of South Florida Tampa Library.
- 2017 Kreitzer, D. and T.I. Taylor. *Library Research Assistants' Training Manual*. University of South Florida Tampa Library.

- 2014 Taylor, T. I. "Collaborative (de)selection Re-evaluating the FMHI Research Library's Print Collections to Improve Access to Services and Resources." University of South Florida FMHI Research Library.
- 2014 Taylor, Tomaro I. *Collection Analysis for the Proposed Doctoral Program in Behavioral and Community Science*. University of South Florida FMHI Research Library.
- 2014 Taylor, Tomaro I. *Collection Analysis for the 7-year External Review of the Department of Humanities and Cultural Studies*. University of South Florida FMHI Research Library.
- 2013 Taylor, Tomaro I. and Cheryl McCoy. *Collection Analysis for the Proposed Master's Degree in Child and Adolescent Behavioral Health*. University of South Florida FMHI Research Library.
- 2013 Taylor, T.I. *Administrative Manual*. Society of Florida Archivists.
- 2011 Taylor, T.I. *Student Expectations Manual and Student Code of Conduct*. FMHI Research Library, University of South Florida Libraries.
- 2010 Taylor, T.I. *Basic Archives Processing Manual for Student Employees and Volunteers*. FMHI Research Library, University of South Florida Libraries.
- 2008 Bennett, B. and T.I. Taylor. *Archon: A User Guide*. Special Collections Department, Tampa Library. University of South Florida.
- 2007 Taylor, T.I. *Archives, Personal Papers and Manuscripts: A Processing Manual*. Special Collections Department, University of South Florida Tampa Library.
- 2005 Taylor, T.I., Guida, M., Ruscella, P., and Hernandez, J. *Diversity Audit: 2004 – 2007*. Tampa Library Diversity Committee. University of South Florida.

### Book Reviews

- 2019 Review of *Topographies of Whiteness: Mapping Whiteness in Library and Information Science*, by Gina Schlesselman-Tarango (ed.). *Journal of Contemporary Archival Studies*.
- 2016 Review of *Interacting with History: Teaching with Primary Sources*, by Katharine Lehman, and *Past or Portal? Enhancing Undergraduate Learning through Special Collections and Archives*, by Eleanor Mitchell, Peggy Seiden, & Suzy Taraba. *Archival Issues*.
- 2015 Review of *Description: Innovative Practices for Archives and Special Collections*, by Kate Theimer. *Archival Issues*.

### Other Works

- 2014 Means, O. and T.I. Taylor. "The Florida Mental Health Institute's Role in Statewide Children's Mental Health Advocacy."
- 2006 Taylor, T.I. "Why a Residency or Fellowship Might be Right for You." *LISCareer.com: Career Strategies for Librarians*. <[http://liscareer.com/taylor\\_residency.htm](http://liscareer.com/taylor_residency.htm)>
- 2004 "Ybor City" and "West Tampa" (collections brochures). University of South Florida Tampa Library Special Collections.

### Editorships

- 2017 Review Editor, *Society of Florida Archivists Journal*. (2017-2019)
- 2010 Editor, *The Florida Archivist*. Quarterly newsletter of the Society of Florida Archivists. (2010-2013)
- 2007 Copy editor, *Sacred Leaves beyond the Quill... Printed Books, 1450 – 1500*, by L. T. Stone (Tampa, FL: University of South Florida).

- 2007 Editor, *Archivists & Archives of Color Newsletter*. Biannual newsletter of the Archivists and Archives of Color Roundtable of the Society of American Archivists. (2007-2010)
- 2007 Spanish and English editorial assistance, *Alvarez: Four Generations of an Asturian-American Family*. Four-part exhibition series sponsored by the University of South Florida and the Fundacion Archivo de Indianos
- 2006 Editorial review panel, *Tampa y Cuba: The 500 Year Connection Exhibition Catalogue*. (Tampa, FL: Ybor City Museum Society)
- 2006 Editorial review team, *Collecting Florida: The Hampton Dunn Collection and Other Floridiana*, by P. E. Camp (Tampa, FL: University of South Florida Libraries)
- 2005 Copy editor, *Sacred Leaves Liturgy & Devotion: Manuscripts from England to Ethiopia*, by L. Stone (Tampa, FL: University of South Florida).
- 2003 Editor, *FLA News Digest*. Monthly newsletter of the Florida Library Association. (2003-2006)

### **Workshops and Courses**

- 2019 Taylor, T. I. Making the Modern Man. Osher Lifelong Learning Institute. Tampa, FL: December 10 & 12. (4 hours)
- 2012 Taylor, T. I. "Item-Writing Workshop." Annual workshop presented at the Society of American Archivists' Annual Meeting by the Academy of Certified Archivists' Regent for Examination Development. Workshop locations varied each year. (2-3 hours/workshop; 2012-2016)
- 2015 Taylor, T. I. "Advocating for Archives." Society of Florida Archivists' Annual Meeting. Miami, FL: May 12. (4 hours)

### **Selected Service Activities**

- 2020 Co-chair of the SAA 2021 Program Committee. Society of American Archivists. (2020-2021)
- 2019 Vice President/President-Elect. Academy of Certified Archivists. (2019-2021)
- 2019 Lead Co-manager, Digital Archives Specialist Exam. Society of American Archivists. (2019-2020)
- 2013 Mentor, Society of American Archivists. (2013-2015)
- 2012 Regent for Examination Development & Chair of Exam Development Committee, Academy of Certified Archivists. (2012-2016)
- 2012 President, Society of Florida Archivists. (2012-2014)
- 2011 Chair of the Student Program Subcommittee, Society of American Archivists. (2011-2012)
- 2010 Reviewer, Institute of Museum and Library Services National Leadership Planning and National Forum Grants. (four cycles; 2010-2013)
- 2007 Director-at-Large, Florida Library Association. (2007-2009)

### **Awards and Honors**

- 2018 USF Friend of Anthropology. Department of Anthropology. University of South Florida.
- 2017 Outstanding Faculty Service Award. Institute on Black Life. University of South Florida.
- 2014 Emerging Archival Scholars Program. Archival Education and Research Initiative (AERI).
- 2013 Emerging Archival Scholars Program. Archival Education and Research Initiative (AERI).

- 2012 Award of Excellence. Society of Florida Archivists.
- 2008 ACURILEAN Star. Recognized Excellence in Applied Technologies for Podcasting. Association of Caribbean University, Research, and Institutional Libraries (ACURIL).

### **Funded Proposals, Grants, and Scholarships**

- 2015 Conference Presentation Grant. University of South Florida Student Government. Tampa, FL, 2015.  
*Dollar equivalent: \$500.*
- 2014 Conference Presentation Grant. University of South Florida Student Government. Tampa, FL, 2014.  
*Dollar equivalent: \$500.*
- 2004 ALA-FIL Free Pass to attend the Feria Internacional del Libro/Guadalajara International Book Fair. American Library Association.  
*Dollar equivalent: unknown.*
- 2004 Latin American and Caribbean Studies Research Grant. University of South Florida Department of Latin American and Caribbean Studies. Tampa, FL.  
*Dollar equivalent: \$685.*
- 2004 Mini-grant to attend the National Conference on Race and Ethnicity in American Higher Education. University of South Florida Office of Diversity and Equal Opportunity. Tampa, FL  
*Dollar equivalent: \$966.*
- 2003 ACRL 11th National Conference Scholarship. Association of College and Research Libraries.  
*Dollar equivalent: unknown.*
- 2003 ALA-FIL Free Pass to attend the Feria Internacional del Libro/Guadalajara International Book Fair. American Library Association.  
*Dollar equivalent: unknown.*
- 2003 Poetry in the Branches: Funds to Support Implementation of Library Poetry Workshops. Florida Center for the Book, Fort Lauderdale, FL, 2003.  
*Dollar equivalent: \$100.*

### **Professional Certifications**

- 2005 Archival Certification. Academy of Certified Archivists. (re-certified: 2011, 2016)

### **Education**

- 2016 M.A., American Studies, University of South Florida, Tampa, FL.
- 2005 Certificate of Completion, Western Archives Institute, Davis, CA.
- 2002 M.A., Library and Information Science, University of South Florida, Tampa, FL.
- 2001 B.A., *cum laude*, American Studies, University of South Florida, Tampa, FL.
- 1998 B.A., Psychology, University of South Florida, Tampa, FL.