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5-2-2014

## General Education Committee Meeting : 2014 : 05 : 02

General Education Committee

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## **GENERAL EDUCATION COMMITTEE**

### **Agenda**

**Friday May 2 10am Davis 100**

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**Committee Members:**

1. Kathy Arthur, Chair
2. Deni Elliott (Arts and Sciences)
3. Kathy Carvalho-Knighton (Arts and Sciences)
4. Gary Austin (Library)
5. David John (Arts and Sciences)
6. Deanna Michael (Education)
7. Morgan Gresham (Arts and Sciences)
8. Hugh LaFollette (Arts and Sciences)
9. Adrian O'Connor (Arts and Sciences)
10. Rick Smith (Business)

*Attached documents*

*Course Applications on google drive*

*Minutes Apr 4, 18*

**Guests**

Chancellor Sophia Wisniewska  
Vice Chancellor Vivian Fueyo

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## **AGENDA**

**A. Vice Chancellor and Chancellor**

1. General Education Applications for 2015 program
2. Full-time faculty hires for Gen Ed classes
  - a. More Permanent and Full-time Faculty!
  - b. Smaller class sizes
  - c. Engaging students with more faculty
  - d. Improve Student to Faculty ratio. Currently 21:1
  - e. In GE (source Susan Toler)
    - Fall 2013 159 GE courses taught
      1. 68 courses taught by Full-time Faculty with SCH of 9970
      2. 91 courses taught by Part-time Faculty with SCH of 8510
      3. Number of online courses 15
    - Spring 2013 141 GE course taught
      4. 64 courses taught by Full-time Faculty with SCH of 9863
      5. 77 courses taught by Part-time Faculty with SCH of 7376
      6. Number of online courses 12
  - f. Estimate 700 freshman and we have 30 students per class we need 23 GE sections per semester for each freshman to take 1 GE course
    1. 5 GE subject each with 22 sections = 110 classes
    2. Approximately 50 fulltime CAS faculty
      - a. Require each faculty to teach 2 GE courses per semester and that does not include courses for minor/major/grad!

Approved via email May 12, 2014

3. It also assumes a cap of 30 which is too high for some courses.
- g. Student Success and Retention: concerns about increased enrollment goals, faculty lines, GE expectations for SLOs and student success
  - i. will increasing enrollment lead to the admission of students who are less prepared than those we currently receive and, if so, what steps are being taken to establish the sort of support network that they will need to meet even the minimum requirements articulated in GE SLOs
  - h. coordination between the GE program and advising.
2. Assessment Responsibilities:
  - a. Ensure that GE Chair will continue to have assistant Liz Southard
  - b. Transition Faculty to GE online assessment tool in 2014-2015
  - c. Need more coordinated and more fully supported system of GE assessment data compilation and analysis. This is important both because it shouldn't be the GEC chair's job to insert and store the data but also for infrastructural reasons related to things like SACS eventual return, etc.
3. General Education Classroom Community
4. Courses
  - a. "Freshman Experience Course"
    - i. Pilot at this point
    - ii. Potential for becoming mandatory [concerns regarding staffing, oversight, and credit; also over SACS and other accrediting bodies concerning curricular issues (depending on where this course is "housed" and by whom it is staffed and administered)]
    - iii. No room in 36 hour GE State Program to fit a course required for all students. Each course has to have a home in 1 of the 5 subject areas.
  - b. Civic engagement course or other kind of community experience as a gen ed possibility
    - i. this is something the GE committee discussed at length last year and decided not to include in the GE program as a GE SLO or a specific required course.
    - ii. A course like this could be offered within one of the subject areas, but it could not be required for all students

**B. Review Applications**

We will also review those USFSP applications that were revise and review if they are returned to us in time including:

State Course: POS 2041

USFSP R&R: MMC 3602, FIL 2XXX, PHI 2630, WOH 2030, EVR 2217, and GEO 2000.

USFSP AP: ANT 2511, ANT 2410, CPO 2002, GEA 2000

**C. Review and Approve Minutes April 4 and April 18**

**D. Elect new GE Chair for F2014**

## MINUTES

### Chancellor Sophia Wisniewska and Vice Chancellor Vivian Fueyo Meeting

- General Education Applications for 2015 program- turned over hardcopy versions of 20 applications for VC signature including: ENC1101, ENC1102, HUM1020, LIT2000, MUL2010, THE2000, ARH 2051, MAC1105,MAC2311,MGF1106,MGF1107,STA2023, BSC1005,BSC2010,CHM2045,PHY2053, AMH2020, ECO2013,PSY2012, SYG2000
- Full-time faculty hires for Gen Ed classes
  - History of the Campus- we were once a junior and senior college and when we switched to 4 year institution with freshmen and sophomore, we did not focus on hiring faculty to teach general education courses. Instead programs already present focused on developing their majors and minors. This has left a significant gap in full-time faculty at USF who want and thrive on teaching introductory general education courses.
  - Having full-time faculty increases student retention
  - We realize that not every course section can be taught by full-time faculty but the ratio needs to be much better than it currently is
  - If we do not make general education a priority on this campus, then our programs and our institution will falter.
  - We need more Full-time Faculty particular in
    - Mathematics- 2 full time instructors, no tenure track or tenured faculty currently
    - Composition- 90% courses taught by part-time faculty
    - Humanities- we do not have faculty with specialties in Music, Theater, general humanities,
    - GE courses which only have one full-time faculty member (e.g., philosophy and art history, chemistry) also need support with future hires. It is unreasonable to expect one faculty member to teach all sections of GE course every semester and/or to mentor and monitor all adjuncts for that course every semester.
    - We should make instructor and part-time teaching more attractive so we can recruit and retain the best. Among other things, we should give them more time for research. We should also be wary of heaping a heavy service load on them, as well as non-tenured full time faculty.
- Formal process is need for working on issues between Faculty and Administration
  - Vice Chancellor and Chancellor indicated
    - We need better data to indicate number of faculty per discipline and SCH regarding general education to look at hires
    - We should work through administrative channels (chairs and Deans) to advocate needed hires
    - The Strategic Plan (Infra Structure section) should specify the need for better data to determine where the hires are most needed.
    -
- Assessment Responsibilities DID NOT DISCUSS
  - Ensure that GE Chair will continue to have assistant Liz Southard
  - Transition Faculty to GE online assessment tool in 2014-2015
  - Need more coordinated and more fully supported system of GE assessment data compilation and analysis. This is important both because it shouldn't be the GEC chair's job to insert and store the data but also for infrastructural reasons related to things like SACS eventual return, etc.
- General Education Classroom Community DID NOT DISCUSS
- Courses
  - "Freshman Experience Course DID NOT DISCUSS
  - Civic engagement course or other kind of community experience as a gen ed possibility

Approved via email May 12, 2014

- this is something the GE committee discussed at length last year and decided not to include in the GE program as a GE SLO or a specific required course.
- A course like this could be offered within one of the subject areas, but it could not be required for all students
- Suggested that they look at Civic Engagement Certificate and course list with Judithanne McLauchlan
- 
- **Review Applications**
  - State Course: POS 2041 not returned to us, will review Fall 2014
  - Suggest to faculty that in the future if a course is Tampa owned and they want to make it a GE course, it might be better to create their own new course for GEAll of the following were approved
  - MMC 3602, FIL 2XXX, PHI 2630, WOH 2030, EVR 2217, and GEO 2200.
  - ANT 2511, ANT 2410, CPO 2002, GEA 2000
- **Review and Approved Minutes April 4 and April 18**
- **Elected new GE Chair for F2014-Sp2015 Morgan Gresham**

**DRAFT USFSP Course List for 2015 Program  
General Education Faculty Committee**

**COMMUNICATION**

<b>STATE</b>	<b>USFSP</b>
ENC 1101 English Composition I	ENC 1102 English Composition II- Approved 4/4 MMC 3602 Mass Comm & Society-R&R 5/2 FIL 2XXX International Cinema-R&R 5/2

**HUMANITIES**

<b>STATE</b>	<b>USFSP</b>
ARH 2000 Art Appreciation HUM 1020 Intro. to Humanities LIT 2000 Intro. to Literature MUL 2010 Music Appreciation THE 2000 Theatre Appreciation PHI 2010 Intro to Philosophy	ARH 2051 History of Visual Arts II Approved 4/4 PHI 2630 Contempro Moral Issues-R&R 5/2 WOH 2030 World History since 1815 R&R 5/2

**MATHEMATICS**

<b>STATE</b>	<b>USFSP</b>
MAC 1105 College Algebra MAC 2311 Calculus I MGF 1106 Liberal Arts Math I MGF 1107 Liberal Arts Math II STA 2023 Statistical Methods	

**NATURAL SCIENCES**

<b>STATE</b>	<b>USFSP</b>
BSC 1005 General Biology BSC 2010 General Biology 1 BSC 2085 Anatomy and Physiology I CHM 2020 Chemistry for Liberal Studies CHM 2045 General Chemistry I ESC 2000 Intro. Earth Science EVR 2001 Into to Environmental Science PHY 2053 General Physics	ANT 2511 Biological Anthropology AP 5/2 GEO 2000 Intro Physical Geography- R& R 5/2 EVR 2217 Energy, Enviro & Sustain- R& R 5/2

Approved via email May 12, 2014

**SOCIAL SCIENCES  
STATE**

**USFSP**

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AMH 2020 Intro. Survey Since 1877  
ANT 2000 Intro. Anthropology  
ECO 2013 Prin. Of Macroeconomics  
POS 2041 American Government  
PSY 2012 Intro. to Psychology  
SYG 2000 Principles of Sociology

ANT 2410 Cultural Anthropology AP 5/2  
CPO 2002 Intro to Comparative Politics AP 5/2  
GEA 2000 World Geography AP 5/2

## **Agenda Items for GEC 2014-2015**

Created based on GE day March 21 Faculty input, GEC Committee, & GEC Chair

1. Philosophy and Student Learning Outcomes: Executing the work of the current and previous committees, e.g., by sticking with the SLOs and the philosophy.
2. Assessment:
  - a. Create Assessment plan for 2015 program- data collection
  - b. Transition faculty to online Assessment Tool
    - i. Fall transition: CAS PSY, SCL, and JMM departments and BUS
    - ii. Spring CAS ESP (including math), BIO, HP, VVA and ED
  - c. Consider Assessment Workshop for faculty
3. Course Applications:
  - a. Work with Linda Crossman concerning GE Program requirements in the catalogue for 2015
  - b. Identify minor productive tinkering, clarifying elements of the unified course application form. GEC will need to work with the Faculty Senate and other committees that review the course applications (UGC, APC, BUS, and ED, and Registrar office)
  - c. Consider new (or resubmitted) applications. Deadlines posted are 1<sup>st</sup> week of October and 1<sup>st</sup> week of February for application submission
    - i. These might include MMC 2100, VIC 3001, MMC 3602, WST XXX, CCJ 3024, ISS 1102
  - d. Make sure that all the applications sent to the Vice Chancellor (sent in 4 different packages) were approved and sent to Registrar for inclusion in the 2015 catalogue
  - e. Make sure that GE applications for 2015 program proceed through the correct committees including State approval

### **GEC Review required Fall 2014 and then forward to APC**

POS 2041—USFSP but not currently a GE course

- GEC approved---, APC approved ---, UGC approved---

### **APC Review required Fall 2014 (the above course and...**

- FIL 2XXX -new USF system course
  - GEC approved---, APC approved ---, UGC approved---
- PHI 2630- USFSP course not GE with SCNS
  - GEC approved---, APC approved ---, UGC approved---
- WOH 2030- new USF system course
  - GEC approved---, APC approved ---, UGC approved---



- EVR 2217- USF, not USFSP course not GE with SCNS
  - GEC approved---, APC approved ---, UGC approved---
- CPO 2002- USFSP course not GE with SCNS
  - GEC approved---, APC approved ---, UGC approved---

#### **UGC Review required Fall 2014 (the above courses and ....**

- BSC 2085- at USFSP but not currently a GE course at USFSP but in systems as GE course in Natural Sciences
  - GEC approved email 3/17, approved APC 3/21, rejected by UGC 3/26
- EVR 2001- No GE status with State
  - GEC approved 3/7, approved APC 4/11, approved by UGC ---
- CHM 2020—Not in USF system
  - GEC 3/7 pending approved via email 3/17, cleared with Tampa, sent to APC 4/1 needs to go to S
- ESC 2000-Not in USF system
  - GEC approved 3/7, approved by APC 3/21, rejected by UGC 3/26

#### **Courses to Send to SCNS**

##### **USFSP**

- EVR 2001- No GE status with State
- CHM 2020—Not in USF system
- EVR 2217- for GE standing in Natural Sciences (need Tampa agreement)
- FIL 2XXX new state course and GE standing in Communication
- WHO 2030 new USF system course and GE standing in Humanities
- MMC 3602 for GE standing in Humanities (need Tampa agreement)
- CPO 2002- not GE course with Social Sciences in system (need Tampa agreement)

##### **Tampa will send**

- ARH 2000- new system course
- PHI 2630- new GE standing at all institutions in system
- ESC 2000- new system course
- POS 2041- new GE standing at all institutions in system

##### **Sarasota will send**

- MUL 2010- new system course
- THE 2000- new system course

4. 2015 GE day
  - a. Plan early enough in the year to ensure that the meeting help faculty adapt to the new Core.
  - b. Discuss with faculty idea of a Themes for a “Theme based Curriculum in Cross Disciplinary Courses” [in terms of a discussion with administration, would part of the discussion not only be on potential themes (which seems less important at this point) than on the need for course development support, etc.]
    - i. Climate
    - ii. Sustainability
    - iii. Crime/Criminology
    - iv. Public Health/Diseases
    - v.
  - c. Discuss with faculty Idea: Innovations in \_\_\_\_\_ - with different course in each discipline for Gen Ed.
    - i. Courses rotate. Could be a common theme for that year.
    - ii. One thought: Getting people from industry, the field, alumni, etc. Have them speak or can be on Skype for a brief talk with students on why what they are learning is important. What are the important skills.
  - d. Exploiting interconnectedness between classes, between academic/non-academic experiences.
5. Review Gordon rule and Gordon Rule courses
6. Review Exit courses and consider the Full-time faculty rule and the limit of 25 students per class rule indicated in the Catalogue