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College Council Meeting Minutes

College of Education (COE)

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1-10-2005

## College of Education Council Meeting : 2005 : 01 : 10

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USF St. Petersburg  
College of Education Council  
Minutes of January 10, 2005, Meeting

**Members Present:** Joyce Nutta, Deanna Michael, Barbara Frye, College Council Chair Terry Rose, and Brie Reck **Ex Officio Members Present:** Vivian Fueyo **Guests:** None

**Call to Order**

Vice Chair Joyce Nutta called the meeting to order.

**Minutes of Previous Meeting**

The minutes of the previous meeting will be distributed electronically to the council members and they will be approved along with the January 10, 2005 minutes at the February meeting.

**Curriculum and Programs Committee**

Cynthia is ill and could not attend the meeting to report on the Curriculum and Programs Committee.

**Tenure and Promotion Committee**

The committee is reviewing the mid-tenure dossiers of two candidates.

**Community Partnership Committee**

Student artwork will be displayed in the College of Education office in January.

**Annual Review Committee**

The council reviewed the draft document of annual review guidelines. Deanna moved to accept the annual review guidelines with the stated corrections, Barbara seconded the motion, and the council unanimously approved. The annual review committee will follow through with presenting the document to the COE faculty.

**Petition Review Committee**

Joyce moved that the College Council provide advice to the Associate Dean regarding student petitions for the 2004/2005 academic year. Brie seconded the motion. All council members agreed. Once the by-laws are approved, a standing committee on student affairs will be formed. Until that time, the associate dean will bring any concerns to the college council for advisement.

**Bylaws of the Constitution**

Deanna will draft language for the amendment creating by-laws to the constitution, and the council will handle this function electronically.

**Faculty Forum**

The dates for the faculty forums will be February 11, March 11, and April 8 from 9:00 to 10:00.

### Dean's Report

Dean Fueyo recommended changing the COE faculty meeting of January 21 to 11:00 to 1:00. All members were in favor, and Terry Rose will notify the faculty.

Dean Fueyo asked for feedback on follow-up to the January retreat, and the Council suggested setting a workshop date/time at the January 21 COE meeting.

### Adjournment

Brie moved to adjourn the meeting, Deanna seconded the motion, and the Council unanimously agreed.

### Summary

<b>Motions</b>	<b>Approval Status</b>
Accept the annual review guidelines with the stated corrections.	Deanna made the motion.
	Barbara seconded the motion.
	The Council unanimously approved.
The College Council shall provide advice to the Associate Dean regarding student petitions for the 2004/2005 academic year.	Joyce made the motion.
	Brie seconded the motion.
	The Council unanimously approved.

<b>Actions (Follow-up)</b>	<b>Person(s) Responsible</b>	<b>Deadline (if any)</b>
Present the annual review guidelines to the COE faculty.	Annual Review Committee	
Draft language for the amendment creating by-laws to the constitution.	Deanna	