

October 2020

Assistant Librarian

Rachel Bomberger

University of South Florida, rabomber@usf.edu

Follow this and additional works at: https://digitalcommons.usf.edu/usf_lda_cv

Scholar Commons Citation

Bomberger, Rachel, "Assistant Librarian" (2020). *Faculty and Admin*. 52.

https://digitalcommons.usf.edu/usf_lda_cv/52

This CV is brought to you for free and open access by the USF Libraries Data and Assessment at Digital Commons @ University of South Florida. It has been accepted for inclusion in Faculty and Admin by an authorized administrator of Digital Commons @ University of South Florida. For more information, please contact digitalcommons@usf.edu.

Rachel Anne Bomberger

Electronic Resources Librarian, Collections & Discovery
USF Libraries, University of South Florida
4202 E. Fowler Avenue, LIB 122, Tampa, FL 33620
813.974.6080
rabomber@usf.edu

EDUCATION:

01/04-05/05 MA in Library and Information Science (GPA 3.87)
American Library Association accredited university
University of South Florida, Tampa, FL 33620

08/87-05/91 BA in American Studies
University of Notre Dame, Notre Dame, IN 46556

EMPLOYMENT, INTERNSHIPS and PRO BONO WORK:

02/20-present Electronic Resources Librarian, Collections & Discovery, USF Libraries, University of South Florida

- Participate in development of strategic plan for department
- Work with e-resources unit to create LibGuides and web page content to improve department's external communication
- Participate in assessment of e-resources in relation to University metrics in support of Library Strategic Direction
- Work with the department and fiscal unit to acquire and maintain access to electronic resources
- Maintain data tracking measures for process, content, cost, and usage for e-resources with an emphasis on serials
- Participate in ebook purchasing and Ebooks for the Classroom+ for textbook affordability support
- Coordinate with Metadata & Cataloging and Discovery & Access units

10/12-07/18 USSOCOM (United States Special Operations Command) Library Director, Joint Special Operations University (JSOU); contractor under Streamline Defense 10/01/12 – 07/31/17 and under Metis Solutions 08/01/17 – 07/20/18
Held a Top Secret Clearance.

- Oversaw daily functions of the USSOCOM Research Library
- Created and reviewed library policies, processes and its strategic plan
- Created library's annual budget
- Compiled usage statistics and created annual report
- Selected and acquired library materials to include print and electronic books and databases
- Cataloged library materials
- Oversaw library management system and website
- Provided reference to patrons
- Taught online research, database usage and principles of copyright
- Presented library briefings to senior staff
- Website: <http://jsou.libguides.com>

- 01/12-09/12 Library Research Planner for USSOCOM Library, JSOU; contractor under SAIC 01/01/12 – 06/30/12 and under Streamline Defense 07/01/12 – 09/30/12**
- Reviewed and revised Collection Development and other library policies and processes
 - Designed floor plan for the library in preparation for the moving of the library from its old facility to a brand new building
 - In order to provide online access, researched and implemented a new integrated library system (ILS), EOS.Web, and an online infrastructure using LibGuides which would serve as the library's first website <http://jsou.libguides.com>
 - Researched and implemented an e-book collection and new online databases to be added to the library's new website
 - Learned the military and government processes that are necessary to achieve the above tasks
- 10/11-12/11 Volunteer, Tampa Bay History Center**
- Cataloged a collection of cartographic books into PastPerfect
 - Scanned a collection of slides for online access and preservation purposes
- 02/09-09/10 Metadata/Catalog Librarian, McKay Archives, Florida Southern College**
- Scanned, processed, researched and created online metadata for an archival collection of photographs, newspapers and correspondence that pertained to the construction of the *Child of the Sun* architectural structures designed by Frank Lloyd Wright and built on the *Florida Southern College* campus using content management software CONTENTdm and the library and archival standards DACS, AACR2, MARC and LCSH
 - Re-housed scanned materials for preservation purposes
 - Trained student workers
 - Location of collections online: <http://archives.flsouthern.edu/cdm/>
- 05/07-01/09 Content Manager, Florida Center for Community Design + Research**
- Researched, uploaded and reviewed water-related documents, photographs and websites relevant to the websites designed under *The Water Atlas Program*
 - Performed html coding
 - Compiled web statistics
 - Trained clients on the use of the websites
 - Website: <http://wateratlas.usf.edu/>
- 05/06-07/06 Assistant Director, Temple Terrace Public Library**
- With the director, oversaw and trained employees
 - Worked on library budget and quarterly reports
 - Scheduled programs and events
 - Performed reference, circulation, acquisition and cataloging services
 - Taught computer and youth programs
- 02/06-02/10 President, The Carl E. Koch Foundation, Inc., Pro Bono (<https://www.thekochfoundation.org>)**
- Oversaw board meetings
 - Created and revised grant processing protocols, job descriptions and the employee manual

01/06-05/06 Librarian II, Temple Terrace Public Library

- As Adult Programs Reference Librarian, provided reference services
- Worked circulation desk (ILS: HORIZON)
- Trained other employees
- Taught computer and youth programs
- Participated in library event planning
- Acquired new materials for the library's collection

06/05-08/05 Intern, Archives Center, National Museum of American History

- Scanned, cataloged and preserved black and white photo negatives in the *Addison Scurlock Collection* using the software HORIZON and the library and archival standards DACS, AACR2, MARC and LCSH
- Trained other interns
- Location of online collection:
https://amhistory.si.edu/archives/scurlock/about_portraits/credits.html