
Campus Board: Minutes

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7-2-2002

Campus Board Meeting : 2002 : 07 : 02 : Minutes

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**UNIVERSITY OF SOUTH FLORIDA
CAMPUS BOARD MEETING
July 12, 2002 - 1:30 p.m.
Davis Hall, Room 130**

Minutes

CALL TO ORDER

Chairman Duncan called the meeting to order at 1:35 p.m.

Attending were: Rick Davis, Ann Duncan, Judy Genshaft, Bill Heller, Jeff Huenink, David Welch, Ralph Wilcox, Dennis Zank

USF REPORT

President Genshaft thanked Bill Heller for his 10 years of service as USF St. Petersburg's Vice President and CEO. Dr. Ralph Wilcox was introduced as the Interim Vice President & CEO for USF St. Petersburg. Dr. Wilcox comes to USF from the University of Memphis where he served as Chair of the Department of Human Movement Sciences in the College of Education. President Genshaft congratulated Dr. Wilcox on his year as a Fellow in the American Council on Education's program. The President is seeking nominations for membership to serve on the search committee that will find the replacement for the position being vacated by Dr. Heller. Nominations are being solicited from faculty, staff, students and community members. The goal is to have the committee to begin their work in September when the majority of faculty have returned for the Fall semester. The President encouraged consideration of employing a search firm as such firms have the ability to solicit applications from candidates who might not respond to an advertisement. President Genshaft will be speaking to the Campus Board members individually to gather their advice and guidance on the formation of the search committee.

Chairman Duncan introduced John Collins, new Executive Director for Campus Advancement for USF St. Petersburg. Mr. Collins' most recent appointment was Vice Provost for Institutional Advancement at Arizona State University West.

USF ST. PETERSBURG REPORT

Dr. Heller thanked the President for her remarks and expressed his appreciation for the privilege of serving as Vice President & CEO of USF St. Petersburg. His plans are to be an active member of the College of Education, and he pledged his help in any way he may be helpful to the Campus Board, the President, Dr. Wilcox and the campus. Dr. Heller's written report highlighted the campus's many accomplishments during the last decade.

Action Item 5.1 Approval of minutes recorded at the April 30, 2002 meeting of the USF St. Petersburg Campus Board.

Motion made by Jeff Huenink. Motion seconded by David Welch. No discussion. Approved unanimously.

Action Item 5.2 Approval of 2002/03 Operating Budget

Associate Vice Presidents Herman Brames (for Administration and Finance) and Winston Bridges (for Academic Affairs) presented the 2002/03 Operating Budget.

The campus has budgeted \$33,301,196 for proposed total expenditures.

Education & General Direct (E&G)	\$ 26,644,081
E&G Indirect (Tampa Central Svcs.)	2,406,615
Non E&G (A&S Fees, Contracts & Grants, etc.)	<u>4,250,500</u>
	\$ 33,301,196

Included in the \$33,301,196, the campus received new resources totaling \$7,197,768. Chairman Duncan thanked Campus Board member Jeff Huenink for his many hours of hard work to secure additional legislative funding for the University and for USF St. Petersburg.

New legislative appropriations:

Enrollment	\$ 2,821,463
Branches & Centers	3,775,800
Local Initiatives	330,772
Legislative Tuition Increase	182,378
USF BOT Tuition Increase	<u>87,355</u>
	\$ 7,197,768

The plan for allocation of the new resources is as follows:

Expansion of Academic Programs	\$ 4,750,000
Accreditation Support	615,413
Academic Student Services	500,000
Univ. Support Svcs. & Reserve	<u>1,332,355</u>
	\$ 7,197,768

Discussion:

Chairman Duncan called for a budget workshop to be scheduled to provide a clearer picture of the entire budget.

President Genshaft expressed a desire for further discussion with Dean Burns, College of Nursing, about the possibility of expanding the nursing program (a hosted program at USF St. Petersburg).

Board members Huenink and Davis raised questions as to whether USF St. Petersburg is meeting the areas of greatest demand for the employers in the region. Chairman Duncan requested the Board be provided with a 2003/04 faculty hiring plan to assure that the positions are being allocated in areas of greatest demand.

Board members Zank and Welch expressed concern regarding hiring of the new faculty without first addressing infrastructure issues.

Jeff Huenink commented that there is a high cost to autonomy and that members of this Board should make the legislators aware of that high cost. Chairman Duncan answered that it is important that the deans that are being hired will be teaching deans and that the resources allocated for accreditation hit the classroom as much as possible but that there is a cost that accompanies campus growth. Dr. Wilcox added that while the accreditation amount represents a substantive portion of the new resources, it actually represents less than 2% of the total budget.

The campus's plan to alleviate immediate space concerns is to lease additional temporary office space. The College of Education is now housed in temporary, modular office space. Additional modular office buildings would be needed to relocate some campus services that are located in older buildings. The older buildings are slated for demolition to make way for the first phase of housing. To fall within the current schedule for housing, the leased modular structures would have to be in place by December, 2002. Jeff Huenink suggested an alternative to leasing the modular structures would be to lease property downtown. Dr. Welch stated that creative financing plans and options were needed immediately to address the space issues.

An update on the purchase of the Fountain Inn was provided. Asbestos present in the Fountain Inn is a concern as state regulations prohibit the purchase of property with asbestos yet the State also doesn't condone the purchase of buildings with the intent to tear them down.

Further presentation of the 5-Year PECO Plan revealed that while USF St. Petersburg did receive \$1.5 million in legislation appropriation for land acquisition/renovation and new construction, and the campus is requesting another \$6,706,036 as its first legislative budget priority for 2003/04, the reality is that the Florida Board of Education revised the 3-year priority list to reflect \$0 next year and only \$250,000 for the following year. The University has until October 15 to put forward to the Florida Board of Education its priorities for building and renovation projects for 2003/04. Jeff Huenink suggested that the campus not make the requests site-specific.

President Genshaft mentioned that the operating budget for 2003/04 would need to be approved by the Campus Board sometime in August or September. Chair Duncan called for a motion to approve the operating budget with the clarification that the budget is not binding regarding line item allocation.

The motion was made by David Welch and seconded by Dennis Zank. The motion passed unanimously.

Action Item 5.3 Approve the 2002/2003 Capital Budget Appropriation Expenditure subject to specific project(s) to be determined later and presented to the Campus Board for approval prior to spending any portion of these funds.

The 2002 Florida Legislature provided a \$1.5 million appropriation for USF St. Petersburg land acquisition/renovations and new construction. The USF St. Petersburg 2002/2003 Legislative Request totaled \$8,206,036 to acquire certain properties within the general boundary of the campus. Since the \$1.5 million appropriation is not sufficient to fund the entire legislative requested priority, campus officials will be reviewing options and alternative strategies for the

use of the appropriated funds with University administration and will present a plan to utilize these funds to meet campus facility needs at a future Campus Board meeting.

David Welch motioned for approval. Rick Davis seconded. The motion was approved unanimously.

Action Item 5.4 Approve the USF St. Petersburg 5-Year Capital Improvement Plan (CIP) Legislative Request

The 2003/04 Legislative Capital Improvement Budget deadline has been extended to October 15. Chairman Duncan suggested that there be more discussion and this item was tabled until the next meeting of the Campus Board. Jeff Huenink suggested that the Board consider asking for additional funding.

Action Item 5.5 Approval Local Initiatives Issues for USF St. Petersburg for 2003/04 Legislative Budget Request

Due to an extension of the deadline, this item has also been tabled until the next meeting of the Campus Board.

Action Item 5.6 To request extension of legislative approval for the financing and construction of this facility by a Direct Service Organization (DSO) and to sell tax-exempt status bonds to provide such financing.

USF St. Petersburg received authorization during the last legislative session to allow the use of a 501(c)3 to finance the first phase housing project. Upon recommendation by the Division of Colleges and Universities, the campus is requesting an extension of that authorization in the event that the housing project would not be able to begin on schedule. There is no cost impact to this action. Dennis Zank suggested that this action could provide additional time to weigh all of the options.

Jeff Huenink motioned for approval. Dennis Zank seconded the motion. Unanimously approved.

Information Item 6.1 Student Housing "Master Leasing" Update

Of twenty-five properties adjacent to the campus, ten responded to an invitation to submit a proposal for a master lease for student housing. Five were seriously investigated. However, after a review of all pertinent issues, the campus recommends delaying this process for a year. Several properties have been added to a referral list of private housing options for students and two of the properties may be able to present enhanced proposals in the Fall, 2003.

The campus received eight proposals as a result of its Requests for Qualifications for the development of Phase I housing. The Request for Qualifications are currently under evaluation at this time, with a goal of narrowing the group to three finalists in the next several weeks. Chairman Duncan is reviewing the RFQs and invited the other members of the Board to share in

the review if they wish. There are meetings planned with Tampa campus staff with expertise in this area.

President Genshaft congratulated Chairman Duncan on the arrival of her new baby. Chairman Duncan thanked everyone present for their attendance.

The meeting was adjourned at 3:04 p.m. Following the this Regular Campus Board meeting, the Campus Board met with City of St. Petersburg Mayor, Rick Baker, to discuss the direction of the campus's master plan.

Minutes recorded and submitted by:

Donna Knudsen
Coordinator, Administrative Services
USF St. Petersburg Vice President's Office

Minutes approved by:

Ann Duncan, Chairman
USF St. Petersburg Campus Board

Date