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USFSP Faculty Council Meeting : 2003 : 01 : 24 : Minutes

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UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG

Faculty Council Meeting
January 24, 2003; 2:30 a.m.

MINUTES

Present: Bob Dardenne, Jim Fellows, Deanna Michael (for Margaret Hewitt), Steve Micklo, Tina Neville, Mark Pezzo, Jim Spence
Guests: Ralph Wilcox
Absent: David Naar

Graduate Council Policies and Procedures:

Jim Fellows, chair of the Graduate Council presented the draft of the Graduate Council Policies and Procedures. The document was based on existing USF documents with adjustments made for this campus.

Discussion:

1. If a majority of a quorum is required to pass a course proposal, theoretically a proposal could pass with less than a majority of the total Graduate Council. After discussion it was decided that this is a standard voting process and should not be a concern.
2. Is there a designation of graduate versus non-graduate faculty on this campus and, if so, will that influence this document in any way? At the current time, the USFSP campus does not differentiate faculty in this manner; however, it is an issue that should probably be addressed. In either case, it would not affect this document since the Graduate Council would only be passing a course, it would not be credentialing who will teach the course.
3. What is the overall process for making academic policies and procedures "official?" The policies are presented to the Faculty Council for comments and approval and are then sent on to Gary Olson and Ralph Wilcox. Once approved by the administration they are forwarded to Human Resources for archiving.

Steve Micklo moved to accept the Graduate Council Policies and Procedures document as written. Jim Spence seconded the motion. Motion passed unanimously.

Planning Documents:

A draft copy of the latest mission, values, vision and goals was distributed to the FC for comments. Deanna Michael (a member of the Planning Task Force) admitted that a great deal of discussion and word-smithing has already taken place within the Task Force but they are still encouraging comments on the draft.

Bob Dardenne asked the FC to examine the documents as soon as possible and forward any comments to him. He will pass the comments along to Mike Killenberg who is chairing that Task Force. **Please have comments to Bob before next Thursday morning's Task Force meeting.**

Campus update from Dr. Wilcox:

Dr. Wilcox distributed a list of the highlights from the Governor's proposed budget for 2003-2004. Approximately 6% is expected to be cut from the SUS budgets which would amount to around \$1.6-\$1.7 million for the USF St. Pete campus.

Dr. Wilcox is still committed to doing whatever funding permits regarding performance-based salary adjustments and market equity for faculty and staff on this campus. There are still many issues to consider before any decisions in this area can be made. If funding does become available, the Faculty Council may provide input.

Sabbatical and Faculty Senate committees:

Bob has received volunteers for all of the faculty senate and sabbatical committee positions in Tampa. An email election is currently under way to confirm the appointment of these volunteers. Everyone greatly appreciates the willingness of these four faculty members to volunteer for additional committees. They are:

Faculty Senate

Dr. Margaret Hewitt

Dr. Ellen Hufnagel

Dr. Keith White

Sabbatical Committee

Dr. Ray Arsenault

Faculty Council web site:

Mark Pezzo has created a web site for the Faculty Council. He will email the URL to the FC members.

Next meeting is scheduled for **Friday, February 7 at 9:30 a.m.**

Meeting was adjourned at 4:15 p.m.