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USF St. Petersburg Faculty Senate Meetings:  
Minutes

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10-28-2005

## USFSP Faculty Council Meeting : 2005 : 10 : 28 : Minutes

University of South Florida St. Petersburg. Faculty Senate.

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**UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG**

Faculty Council Meeting

Friday, October 28, 2005 8:10AM

Library Conference Room – 3rd floor

Present: Ambe Njoh, Deanna Michael, Jim Fellows, Jim Spence, Kim Stoddard, Kathy Weedman  
David Naar  
Absent: Deb Henry  
Guest: Mark Durand, RVC AA

**New Business**

The meeting began with the discussion of the agenda item: College of Business leadership change/student reaction. Ambe began the discussion by stating that the meeting was an opportunity to discuss student concerns about accreditation. Jim Fellows explained that Ron Hill has stepped down as dean and all of the executive team members had also stepped down. Jeanie Gaines, the Director of the MBA program, sent an e-mail to the MBA students stating that she and the MBA advisor were stepping down in December, but that they would work with students on their Spring semester schedules. Students have reported faculty members expressing their concerns about accreditation in class. Students have contacted Mark Durand and have spoken with Chris D'Elia about their concerns. Mark and Chris have assured students and faculty that accreditation will go forward, and that programs of study are about the institution. An interim dean will be in place by the end of the semester or sooner.

**Tenure and Promotion/Annual Review Rules –**

The discussion in CAS is that a Code of Ethics is not necessary, and if one is, then the faculty should write it. Mark stated that whatever form it took, the faculty needed to establish some standards of behavior concerning annual reviews and tenure and promotion. His purpose had been to start the discussion, and it seemed that the discussion was started.

During the discussion, Deanna introduced the Shared Governance documents that Deb Henry had sent her. These documents are from the Tampa campus; they contained the shared governance resolution, the proposed principles for the department level, and the review of the survey of the departments. The Tampa documents represented the efforts on that campus for shared governance. The personnel sections of the department shared governance section caused a discussion of mid-tenure review. There is a need for communication between faculty committee and administrators in their assessment of individuals.

The discussion also included the use of e-mails in tenure and promotion/annual review deliberations. E-mails are not private; therefore, deliberations should not be conducted via e-mail. Jim Fellows asked whether drafts could be circulated. Although the draft might be a precursor of a final public document, drafts should not be circulated either. The FC as a whole decided that only the final document could be circulated via e-mail.

Mark Durand had to leave.

Action: Jim Fellows will discuss the creation of some kind of document to guide behavior on Promotion and Tenure/Annual Review Committees with COE and CAS leadership.

**Committee on committee (COC)**

Kim reported that the Academic Conduct and Awards committee needed a member from Student Affairs, but that the FC could eliminate the line. Jim Spence made the motion to remove the line from the committee and Jim Fellows seconded it. The Academic Conduct and Awards Committee sent Kim an e-mail to ask if the FC had any concerns that all the members of the committee were untenured. The FC had no concerns. Debbie Castle has resigned from the Research Committee because she plans to submit a proposal. John Arthur will replace her for CAS.

Leadership meeting: Jim Fellows attended the Leadership meeting. He said that it was a very positive meeting about the campus achievements. The meeting went well and he learned much.

The minutes of 10/14/2005 meeting were approved. Minutes will be posted to the FC web site.

### **College/Library Reports**

Marine Science:

David Naar reported that the Dean of the College of Marine Science would be stepping down in a few years. He suggested that a faculty member from USFSP serve on the search committee. He also reported that there was a favorable response to Dr. White using concession funds for pool fees, but that the \$5.00 fee per family member for pool use was steep. Ambe added that he and Ray Arsenault had met with Karen about the family fees and the staff fees for gym use. They requested a sliding scale, but that Karen explained that she had no control over the fee rate. She also expressed that the use of concession funds was only for one year.

College of Education:

No report

College of Arts and Sciences:

The Dean's search is still continuing. Last Tuesday they looked at the NSSE report.

College of Business:

There are concerns in the college of business. The Dean and all of the executive team have stepped down as of the end of Fall semester.

Library:

No Report

### **Old Business**

Faculty Council Survey - the FC will discuss it at the next meeting.

Faculty attendance at campus activities – the FC will discuss it at the next meeting.

Change of name from Faculty council to Faculty Senate is supported as long as it is a name change only. At the next meeting the process for the name change will be discussed.

Meeting adjourned at 10:10

The next FC meeting will be in a fortnight.

### **Next meeting**

November 18

Library Conference room (3<sup>rd</sup> floor), 8:10 AM

*Future meetings:*

December 9

January 13 & 27, 2006

February 10 & 24

March 10 & 24

April 7 & 21

Prepared by Deanna Michael