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USF St. Petersburg Faculty Senate Committee:  
General Education: Meetings

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3-1-2013

## General Education Committee Meeting : 2013 : 03 : 01

General Education Committee

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## GENERAL EDUCATION COMMITTEE

### Agenda and Minutes

Friday March 1, 11 am Harbor Hall 2<sup>nd</sup> Floor Conference Room

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#### **Committee Members:**

1. Kathy Arthur, Chair
2. Deni Elliot (Arts and Sciences) absent with excuse
3. Erika Asano (Arts and Sciences)
4. Gary Austin (Library) absent with excuse
5. Thomas Hallock (Arts and Sciences) sabbatical
6. David John (Arts and Sciences)
7. Deanna Michel (Education)
8. Maria Luisa Corton (Business)
9. Morgan Gresham (Arts and Sciences)
10. Hugh LaFollette (Arts and Sciences)
11. Adrian O'Connor (Arts and Sciences)
12. George Roy (Education) absent with excuse
13. J. E. Gonzalez (Ex-Officio)-

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### **AGENDA**

- 11:00-11:02 Approval of minutes from Feb. 1
- 11:02-11:30 Chair and Committee member updates  
Steering Committee Survey and Updates on legislation  
Meeting with Senate Mar. 8
- 11:30:100 Discussion concerning how we initiate plans for legislation compliance
- Department input on responsibility for state core courses and resources they will need to comply
  - University SLOs - please bring copies for committee of the SLOs you have been working on
  - Application Process:
    - Adjustments to Application Form
    - Criteria for acceptance/decision on Univ. courses
    - Recommendations on faculty input on process

*Attached documents*

Feb. 2013 Minutes

Steering Committee proposed update on Legislation

State Core Course List

USFSP GE Course List

Draft of GE course application

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## Minutes

Meeting started at 11am.

- Ernie Gonzalez explained to the group new advances regarding assessment. His assigned assistant has developed a database in SQL that will serve as storage for assessment data allowing for an easy query of information. So far, the IR team has loaded past GE assessment data and requested main queries concerning the design from the committee. The main advantage of this database development with respect to the current excel sheets reporting procedure is the ease of retrieving information and the possibility of direct access from the different levels such as the committee, the administration and individual faculty according to a security access mechanism that can be implemented. Ernie provided the group with a sample of reports illustrating the power of this new system to provide information.
  - The GE Committee unanimously voted in favor of using this database system for data collection and retrieving assessment information beginning Fall 2013.
  - The GE Committee asked for several additions and changes to the program
    - We requested that individuals be able to only access their GE courses and not all GE courses, i.e., a better security system.
    - We requested that the system provide a return email acknowledging the receipt of data for each course submission.
    - We requested that the system be set up so that we can have access outside USFSP campus. We were told that the main issue concerning remote access to the system which requires an independent server just for assessment purposes if safety and integrity of the data wants to be preserved.
- The group reviewed the new proposed changes to the legislation, being the most important the restore of 36 credits, the shift of implementation of changes from 2014 to 2015, and the no limitation to the institution to offer the proposed GenEd courses.

- The group agreed on departments need to start reviewing/thinking how they would comply with the list of GenEd courses required.
- The group discussed changes to the Application form (which is attached).
- Kathy will attend the Faculty Senate committee meeting March 8 and will provide advances on this committee work.
- The group agreed on doing an e-mail discussion on the SLOs and Application form, during the next following weeks.

Adjourn at 1pm. No date established for another meeting.