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Research Council Meeting : 2015 : 09 : 21

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**USFSP Research Council
Meeting Minutes**

Monday, September 21, 2015, Coquina Meeting Room

Present: Members: Ann-Marie Gunn, Elisa Minoff, Tina Neville, Donnie Smoak, Philip Trocchia, Mark Durand (ex-officio), John Johnson (ex-officio)

The meeting started at 10:00 am.

1. A request was made from a faculty member not on the committee to move the deadline and notification for USFSP Internal Research and Creative Scholarships Grants Program from spring semester to fall semester. The committee discussed the benefits and drawback of such a move. A new deadline of December 4, 2015 was agreed upon. Notification of awards was moved forward to January 2016. The chair agreed to send an email alerting faculty of the new date.

2. The committee agreed to incorporate the above changes into the new Internal Research Grant guidelines and also to incorporate the Faculty Mentor Program into the guidelines. A meeting was set for the following week to incorporate those changes.

The meeting adjourned at 10:35 am.