

5-22-2014

## College of Education Internship Committee Meeting : 2014 : 05 : 22

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## **Internship Committee Meeting Minutes**

**May 22 2014 9:15AM-11:00AM**

**Dr. Bonnie Braun opened the meeting at 9:15AM**

### **I. Committee Members**

Members: Dr. Bonnie Braun, Mrs. Angelica Scarborough, and Dr. Deanna Bullard.

### **II. Approval of Agenda**

Dr. Braun called for an approval or additions to the Agenda; no additions were made, and a motion was made to approve. The motion was seconded and passed.

### **III. Review Internship Minutes**

Dr. Braun called for a review of the previous Internship Minutes, April 10, 2014. A motion was made to approve. The motion was seconded and passed.

### **IV. Open Issues**

#### **Review of Fall 2014 Final Internship applicants:**

The Internship Committee reviewed all Fall 2014 Final internship applicants. The reviews determined which applicants postponed or received missing items letters which notifies the interns of deadlines to pass and complete all required test scores and coursework.

#### **Denial and Missing Items Letters for Fall 2014 Final Intern applicants:**

The Internship committee discussed dates to send missing items letters to the Fall 2014 Final Internship applicants. The committee agreed that the letters will be sent out on May 26, 2014 to the applicants.

#### **Unsatisfactory Early Internships**

The internship committee discussed interns who have had repeatable chances to pass their K-5 or 6-12 internship, in addition, the committee discussed how many times the college should allow the students to repeat their respective internships. The committee agreed upon an intervention with these interns which will require them to take additional hours in the repeatable internship to help with their understanding and growth as a teacher.

### **V. New Business**

#### **Internship Meeting Committee dates during Summer 2014**

**August 4, 2014**

## **VI. Adjournment**

Dr. Bonnie Braun adjourned the meeting at 11:00AM

Minutes submitted by: Angelica Scarbrough