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## 2008-2013 Strategic Plan Steering Committee Meeting : 2008 : 07 : 21 : Minutes

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# USFSP 2008-2013 STRATEGIC PLANNING STEERING COMMITTEE MEETING

July 21, 2008  
BAY 220 Conference Room  
3:30 p.m.

<b><u>Present:</u></b>	Frank Biafora	Dean, CAS, Committee Chair
	Jennifer Baker	Asst. Director, Academic Affairs
	Scott Geiger	Assoc. Dean, COB
	Ernie Gonzalez	Director, I&R, Academic Affairs
	Kent Kelso	VC, Student Affairs
	Kelsey Kempfker	Student Representative
	Deanna Michael	Assoc. Professor, COE
	Tina Neville	Librarian & Head of Public Services
	Karen White	Chancellor, USFSP
	Pat White-Butcher	Faculty Services Admin. / CAS

Dr. White thanked the Strategic Planning Committee for the hard work and dedication to complete the 2008-2013 Strategic Plan Draft. She expressed that the Draft reflects not only the USF system-wide goals but also the goals of the USFSP campus community.

## **Discussion Items:**

- **Review and discussion of Proposed Goals and Strategies**

Frank Biafora presented a revised draft of the Proposed **Strategic Goals and Strategies** for the 2008-2013 Strategic Plan. The revisions came from feedback from the USFSP Executive Team Committee and the College Deans. The revisions did not affect the broad goals and strategies of the draft. The revisions were comprised mostly of suggested wording changes.

The Committee reviewed the suggested revisions and completed a second draft.

- **Subcommittee Work to Establish Objectives**

Six subcommittees will be created to draft operational objectives for each of the strategies w/in each of the six strategic goals. Objectives will be limited to perhaps two or three for each strategy. The objectives must be measurable, and must also include a timeline and name the accountable position that is responsible for overseeing the achievement of the objective(s).

A chair of each subcommittee will be selected and named prior to the meetings when the Strategic Goals will be presented to the above mentioned groups. Faculty, staff, and administrators will be invited to contribute to these discussions and will be notified of sub-committee Chairs.

By the end of September, the draft of the objectives will be submitted to Frank Biafora, the Strategic Planning Committee Chair, and will be reviewed and if necessary revised by the Strategic Planning Committee.

- **Continued Review of the Draft Plan**

The Strategic Goals and Strategies and Objectives draft will be presented to the following campus community groups upon completion of proposed objectives.

- ✓ Faculty
- ✓ Staff Council
- ✓ Administrative Council
- ✓ Campus Board
- ✓ External Stakeholders

The deadline to submit the drafts of the objectives is Monday, September 29, 2008.

The meeting adjourned at 5:35 p.m.