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College of Education Curriculum and Program Committee Meeting : 2014 : 03 : 18

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Curriculum & Program Committee Minutes

March 18, 2014

Members present: Drs. Jan Blake, Bonnie Braun, Deanna Michael, Terry Rose and Kim Stoddard; Ms. Jennefer Khattabi, ex-officio

Guest: Dr. Anna Lewis

Absent: Dr. Deanna Bullard

Welcome and Announcements

Dr. Bonnie Braun welcomed the committee members. The agenda was approved. The minutes from the February 18th meeting were approved with revisions.

Old Business

Science Education Courses – Dr. Lewis presented two new courses for approval. The courses were SCE 6830: Teaching Earth Space in Elementary and SCE 6800: Physical Science for Elementary Teachers. Previously, the content of these two courses was taught in one course, SCE 5937: Selected Topics in Physical/Earth Science education. The addition of a course will not increase the number of credits in the program; but instead, it will allow the students more options and more flexibility. According to Dr. Lewis, this change will afford them the opportunity to deepen their content knowledge. Once approved, a science course will be able to be offered every semester. Dr. Braun shared that a program change form would need to be completed and moved through the committees for the process to be finalized. The committee noted that the new Florida Educator Accomplished Practices had been added to the syllabus. Dr. Michael noted that because these courses do not lead to certification, they do not need to be included in the syllabus. The group requested that Dr. Lewis



attach a complete syllabus to the New Course form. Dr. Stoddard suggested that Dr. Lewis contact Donna Knudsen in Graduate Affairs to verify that she has all of the necessary items prepared to make the change in the courses complete. The motion was made to approve the two new courses. The motion was seconded and passed. A motion was made to allow for a digital vote on the two program changes required for the courses. The motion was seconded and passed.

Health for Life Course – The Committee noted that Ms. Victoria Beltran had changed the RAD Training in the course from required to optional extra credit. Dr. Braun requested that “TBD” in the Course Delivery paragraph be changed to “selected.” Dr. Blake strongly suggested that contact hours be added to the syllabus to make it clearer and allow for less contention. There was a discussion noting that the extra credit available to females and males was unequal. Because the RAD Training was so lengthy, females taking it would get more extra credit points than the males could get for a similar activity. But finally, it was determined that there were so many less time-consuming activities available to males, it was equitable. The group proposed that an arrangement must be made in advance with the instructor to determine extra credit activities and the number of points to be earned by each activity. The motion was made to approve the Health for Life Course with changes. The motion was seconded and passed.

Education and Environmental Science – On March 20th, Dr. Braun, Dr. Hodges and Dr. Lewis will meet with the Environmental Science and Policy faculty to continue the discussion on the new education track for the Master's in Environmental Science and Policy.

New Business

General Education Day – Friday is General Education Day. There will be a program for those who teach exit requirement courses. Dr. Michael, Dr. Rose and Dr. Larry Johnson all teach exit requirement courses and should attend the program. The committee also suggested that someone from Literacy in our college attend the meeting. Dr. Michael will contact Dr. Cynthia Leung.



Support for Adjuncts – Dr. Blake asked the committee about mechanisms to support the college’s adjuncts. It was reported that in Special Education, they have a person who works with the adjuncts. This person is Lesley Jacobs. Dr. Stoddard suggested that our committee make a recommendation to the College Council. A recommendation was crafted: The Curriculum and Program Committee recommends that a plan be developed to support adjuncts at the program level. The motion was made to approve that this recommendation be moved forward to the College Council. The motion was seconded and passed.

Potential Autism Summer Institute – There will be an Autism Summer Institute on the campus of USF St. Petersburg in July.

Future Meetings

The next meeting will be April 21st at noon.

The meeting was adjourned.

Minutes submitted by: Ms. Jennefer L. Khattabi