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College of Education Curriculum and Program Committee Meeting : 2013 : 09 : 23

University of South Florida St. Petersburg. College of Education. Curriculum and Program
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Curriculum & Program Committee Minutes

September 23, 2013

1. Welcome

Dr. Jan Blake, Dr. Bonnie Braun, Dr. Deanna Bullard ex-officio, Ms. Jennefer Khattabi ex-officio, Dr. Terry Rose, and Dr. Kim Stoddard were present for the meeting. Dr. Deanna Michael was absent.

2. Approval of Agenda

Dr. Blake moved to approve agenda. Dr. Bullard seconded the motion. The motion passed unanimously.

3. Charge to Committee

Dr. Braun shared copies of the charge and procedures of the Curriculum and Program Committee. The committee discussed the implications.

4. Election Chair and Vice-Chair/Recorder

Dr. Braun agreed to continue on as the chair of the committee as no one else was interested in assuming this role. Ms. Khattabi agreed to continue on as the keeper of the minutes.

5. Old Business

a. Retention course – Dr. Bullard

Dr. Bullard explained that the reviving of this course is coming at a good time. In 2007, this course was removed from the catalogue. Dr. Bullard taught this type of course as a doctoral student. She and Dr. Jennifer Carbon have been working on updating the course syllabus. They will align the curriculum of the course to the Student Learning Outcomes. The content of the course will be tied to research in retention. Both Dr. Bullard and Dr. Carbon did their major research in the area of retention. They plan to use cohort models in the future. Dr. Stoddard moved that we support

Dr. Bullard in the continued development of the retention course. Dr. Rose seconded the motion and it was passed unanimously.

b. General education state changes/updates/Forms –Dr. Michael

In Dr. Michael's absence Dr. Braun shared that there is a new form to replace all of the undergraduate forms from the General Education committee.

c. EDG 4909 – 6-12 Integrated Internship Number – Dr. Bullard

Dr. Bullard shared that the 6-12 Integrated Internship has an official number. The number is EEX 4880. It is the only one. Since Angelica Foley is now responsible for the website, in addition to all of her other duties, she will change this on the website.

d. MAT Program Information – Dr. Stoddard

Dr. Stoddard explained that the MAT program will be terminated. Dean Heller, Dr. Braun, Dr. Stoddard, Ms. Donna Knudsen, and Associate Dean Lyman Dukes will meet to discuss the process of this termination next week. They stopped admitting students to the program last year. Dr. Stoddard will keep us updated.

e. Child Development graduate course

Dr. Michael will be looking for a permanent number for the course.

f. Common Core Adjunct training – Drs. Michael & Braun

Linda Mundy created modules with links to research, resources and quizzes. All adjuncts are required to take it. Dr. Dukes will send out an email to inform them of the requirement.

6. New Business

a. Policy change from USF Tampa: Mid-term grades – Dr. Braun

Midterm grades will now include 3000 level courses. Instructors will not be required to provide the midterm grades. They are not sent to the students. They are only posted on Oasis.

b. USF Tampa Changes to Undergraduate Elementary Education degree

These changes will not impact our program, because our program is so much different from theirs. There may be some issues if our students take any of their required education courses in Tampa.

c. PhD Secondary Program proposal from USF Tampa– Dr. Stoddard

Howard Johnston came to the most recent College Council meeting. He presented his proposal to bring a USF Tampa based Secondary PhD program to our campus. The College Council supported the proposal, but sent it to the Curriculum and Program Committee to review. If the C & P committee supports the idea then they are charged to present it to the faculty for review. The program is now a Curriculum and Instruction degree. Some faculty discussed a concern that there may not be enough students from the Pinellas area who would be interested and able to go into a doctoral program. Dean Heller requested that the college decide whether or not to pursue this opportunity by the January faculty meeting. Dr. Blake moved to present this program idea to the faculty. Dr. Rose seconded the motion and it was passed unanimously. Howard Johnston will be asked to come to present this degree to the faculty for their review.

d. BOT Special education proposed degree program (13.1001)

Interim Associate Regional Chancellor Vivian Fueyo requested that the college review the BOT Special Education proposed degree program. No one in the College of Education/Special Education knows where this proposed degree originated. They do not know who created it. Dr. Stoddard moved that we explain that this is not a program that we are familiar with and we do not foresee needing this program because we

already have our Master's of Arts in Special Education. Dr. Rose seconded the motion and it passed unanimously.

e. Education and environmental science

Dr. Rebecca Johns Krishnaswami presented a proposal for a graduate program track in Environmental Education to Dean Heller. He forwarded the proposal to the C & P committee. The program may have two or three graduate education courses included in it. Members of the committee posed several questions about the program. Dr. Bullard moved that we consider the program upon receipt of a more detailed proposal. Dr. Stoddard seconded it and it was passed unanimously.

7. Other Business

No other business.

8. Announcements

The Early Childhood and Family Undergraduate Certificate has been approved. The four courses that make up the certificate will be transferable into a program if a student chooses to enter one.

9. Meetings

The committee will meet as needed. We will not set up a schedule for meetings.

10. Adjourn

Ms. Khattabi moved that the meeting be adjourned. Dr. Stoddard seconded the motion and it was passed unanimously.