



9-18-2012

Research Council Meeting : 2012 : 09 : 18

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USFSP Faculty Research Council Meeting Minutes

September 18, 2012 Davis 108

Present: Scott Geiger (Chair), Alejandro Brice, Deb Henry, Charlie Vanover, Deby Cassill and Pat Scott

Regrets:

Meeting was called to order at 11:00 am by Scott Geiger.

Approval of Prior Minutes

Minutes from the April 10, 2012 meeting were approved via email at the end of the last academic year.

Election of New Chair

The committee elected Scott Geiger as Chair for the 2012/2013 academic year.

Committee Membership for Next Academic Year

The committee will check with Susan Allen to determine the rules on committee membership. It was agreed that consistency on the committee seems to be a positive factor and all committee members attending the meeting are agreeable to serving on the committee this year and beyond if needed. However, it was agreed that we should determine terms for each faculty member and create a baseline system of staggered terms (1 or 2 year terms varying among committee members). The committee is unaware of any bylaw or rule precluded one from serving on multiple consecutive terms in the Research Council.

Discussion Regarding USF System Grants and IRB

The committee continued discussion looking at other university IRB forms to simplify our processes. The committee reached out to the Vice Chancellor's office over the summer regarding the possibility of a staff member from IRB having regular office hours at USFSP (one or twice a semester). However, to date not progress has been made in this regard. The committee will invite the USF VP for Research and Innovation to attend a Research Council meeting this Fall. Issues to be discussed involve having an IRB rep at USFSP, a streamlined process for low-risk research, the internal awards process, and travel funding. The committee also discussed the issue of who has scientific review status on our campus.

New Business

The committee discussed creating a research award rubric for use by those judging the research award applications. This will allow for greater consistency in the evaluation process as well as a greater understanding by applicants of the factors being used in the evaluation process.

The committee was presented with the nominations for a National Endowment for the Humanities 2013 Summer Stipend and was asked to review the proposals and recommend whether the proposals should be forwarded to the next step. The committee forwarded two proposals as requested.

Next meeting – October 23, 1012

Meeting was adjourned at 12:00 pm.

Respectfully submitted:

Scott Geiger