

October 2020

## Assistant Librarian

Jessica Szempruch  
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### Scholar Commons Citation

Szempruch, Jessica, "Assistant Librarian" (2020). *Faculty and Admin*. 29.  
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# Jessica Szempruch

## PROFESSIONAL SUMMARY

### EDUCATION

#### **Master of Arts, Library and Information Science (MLIS)**

*University of South Florida – Tampa, FL*

#### **Bachelor of Arts, English Literature (BA)**

*University of South Florida, Sarasota-Manatee – Sarasota, FL*

### EXPERIENCE

#### **Assistant Librarian** (faculty-rank)

Aug. 2020 – present

#### **Interim Director of Information Commons**

Aug. 2019 – Aug. 2020

#### **Instructor Librarian** (faculty-rank)

July 2018 – Aug. 2020

#### **Library Specialist**

Jan. 2016 – June 2018

Information Commons and Library Services, Sarasota-Manatee campus

*University of South Florida – Sarasota, FL*

- Design and deliver library instruction both in person and via distance learning tools, for undergraduate and graduate students across majors, with specific focus on incorporation of the ACRL Framework for Information Literacy for Higher Education
- Provide one-on-one and small-group research and reference services for students, staff, and faculty of all levels, with consultations held in person and online
- Create and maintain specialized LibGuides and library tutorials
  - Focused subject areas include: Citation (APA/MLA/Chicago-Turabian); Communication Sciences and Disorders; Criminology; Education; English; History; Hospitality and Tourism; Social Science; Professional and Technical Communication; General Education; and University Success (FTIC-focused resources)
- Maintain expertise and continually develop more advanced knowledge of online database searching and digital scholarship practices across subject areas, and bibliographic software such as Refworks & EndNote
- Participate in Florida's state-wide Ask-A-Librarian live virtual chat reference
- Coordinate Sarasota campus interlibrary loan and UBorrow services in cooperation with USF Libraries
- Coordinate Sarasota campus course reserve and equipment loan programs
- Collaborate with Sarasota campus stakeholders, including Office of Student Engagement, Office of Student Services, Student Government, Digital Learning, Office of Veterans Affairs, Student Accessibility Services, and Learning Support

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- Create, develop, and implement library-centered events and programming (from monthly themed displays and eye-catching infographics to large-scale events such as the Student, Staff, and Faculty Party) to engage students, faculty, and staff
- Chair First Year Common Read program committee
- Serve as campus liaison at university events, such as Orientations and Open Houses
- Represent library services on university committees including faculty governance, Persistence, Commencement, Professional Development, Green2Gold (Retention), Strategic Planning Student Success Task Force, Week of Welcome (Student Engagement)
- Administer Sarasota campus instances of SpringShare LibGuides and LibInsight. Maintain analytical data via compiling statistics in LibInsight, evaluating participation in instruction sessions, and reviewing use of resource consultations for the purposes of future staffing and service
- Support essential area functions including: hiring and mentoring student assistants; working the Academic Resource Desk and creating staff assistant schedules based on area needs; providing technology assistance; maintaining inventory of loaned equipment; ordering office supplies; maintaining procedural documents; managing reconciliation for Foundation accounts; and creating and updating materials for the area

**Instructor I, LIS 2005 Information Literacy** FA2019, SP2020, SU2020  
College of Liberal Arts and Social Sciences, Sarasota-Manatee campus  
*University of South Florida – Sarasota, FL*

- Instruct three-credit course fully online course in information literacy, with direct and intentional ties to the ACRL Framework for Information Literacy for Higher Education and critical thinking development
- Sole developer of online course materials in Canvas LMS, utilizing instructional design principles and accessibility best practices

**Instructor I, SLS 1107 University Success** Fall 2016, 2017, 2018, 2019  
College of Liberal Arts and Social Sciences, Sarasota-Manatee campus  
*University of South Florida – Sarasota, FL*

- Instruct one-credit course required of all FTIC students in the Fall semester
- Lead developer of online course materials in Canvas LMS, utilizing instructional design principles and accessibility best practices
- Recognized as “USFSM Incredi-Bull Critical Thinking Faculty Member” for developing course with intentional elements which enhance undergraduate students’ critical thinking skills, including virtual reality experiences

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## Academic Program Specialist

Nov. 2012-Dec. 2016

Office of Student Services, North Port Instructional Site  
University of South Florida – North Port, FL

- Responsible for day-to-day operations and management of off-site instructional location, including:
  - Management of all budgets and fiscal duties: payroll; attendance and leave coordination; travel; purchasing; student records; scheduling
  - Academic support duties: immunization processing; technology support; research and reference tutoring
  - On-site meeting and special event planning, purchasing, and implementation
  - Student activities planning, purchasing, and implementation
  - Other support duties as assigned

## PROFESSIONAL PUBLICATION

Fulkerson, D., & **Szempruch, J.** (2018). Connecting student success and library services. In M. Britto & K. Kinsley (Eds.), *Academic libraries and the academy: Strategies and approaches to demonstrate your value, impact and return on investment, vol. 1* (pp. 34-46). Chicago, IL: ACRL.

## CONFERENCE PRESENTATIONS

***Using Digital Scholarship Tools to Spark Entrepreneurial Spirit in Incarcerated Individuals*** (Oct. 2019)

Conference Presentation with co-presenters Jessica M. Grosholz, Ph.D. (criminology faculty) and Sarah E. Gentry, MS (instructional technologist)

Bucknell University Digital Scholarship Conference, Lewisburg, PA

Presentation: <https://digitalcommons.bucknell.edu/digital-scholarship-conference/budsc19/presentation/10/>

***Taking a Chance on Common Reading: Developing a University Common Reading Program from Empty Hand to Jackpot*** (May 2019)

Professional Poster Presentation

Florida Library Association Annual Conference, Orlando, FL

***Conference Presentation Guidelines and Review Service for LearnRT*** (June 2017)

Emerging Leaders Poster Presentation

American Library Association Annual Conference, Chicago, IL

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*Student, Staff, and Facul-Tea Party: Casual Outreach Creating Educational Opportunities*

(May 2017)

Professional Poster Presentation

Florida Library Association Annual Conference, Orlando, FL

## SERVICE AND RECOGNITION

### *Selected Service to USF Libraries*

- USF Libraries Faculty Executive Council, Secretary (Term: 2020-2022)
- USF Libraries SACSCOC Accreditation Team (Term: 2020-2021)
- USF Libraries ILS Implementation Committee (Term: 2020-2021)
- FALSC Alma / Primo VE Implementation Project, Training Work Group member (Term: 2020-2021)

### *Selected Service to the University and Sarasota-Manatee campus*

- Persistence Committee (2017-2020)
- Faculty Senate Professional Development Committee (2019-2020)
- Faculty advisor for STAND Club (LGBTQ+ and allies) (2018-2020)
- Commencement Planning Committee and lead marshal (2016-2020)
- Staff Advisory Council secretary (March 2018-June 2018)
- Mellon Grant-funded Gender Studies Faculty Seminar participant (January-May 2017)
- Strategic Planning work group, Campus Traditions and Resources (2017-present)
- USF System Staff Senate (September 2016-June 2018)
- Events Planning Committee (2013-2018)

### *Selected Awards*

- Nominee for Student Organization Advisor of the Year [student-selected] (2019)
- Nominee for Outstanding Staff Team award [Persistence Committee] (2018)
- Bull-iever Award, in recognition of support for student co-curricular involvement [student-selected] (April 2017)
- Quiet Quality Award Recipient (January 2017)
- Outstanding Staff Award recipient (2013-2014)

## SELECTED TRAINING, CERTIFICATION AND ADDITIONAL SKILLS

- Canvas LMS Certification Course (C3)
- Quality Matters Independent Applying the QM Rubric (APPQMR) Workshop
  - Quality Matters internal course reviewer
- Academic, computing, and fiscal systems, including: Canvas and Blackboard LMS; OASIS; Banner; FAST; GEMS; iSynergy; TouchNet; Archivum

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- Experience with Windows Office suite and Mac environments; basic website design and graphic design; instructional design and accessibility best practices; creation of infographics; utilization of social media outlets; training others to utilize technology
- Safe Zone and Ally Training and trainer certification (Diversity/Multicultural Affairs)
- FERPA, Title IX, VAWA training
- Considerable public speaking experience
- Professional experience in the performing arts as stage manager and theatrical technician

## PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

<b>Association of College and Research Libraries (ACRL)</b>	2017 – Present
ACRL/LES Virtual Participation Committee member (Term: July 2019-2021)	
ACRL/WGSS Awards Committee member (Term: July 2019-2021)	
ACRL/WGSS Core Books Project, subject curator for “Aging” and “HIV/AIDS” (2019)	
ACRL Member of the Week, September 25, 2017	
<b>American Library Association Member</b>	2014 – Present
2017 Emerging Leader Program participant	
<b>Florida Library Association</b>	2013 - Present
Scholarship Committee member and current chair	
Continuing Education Committee member	
<b>Library Collective</b>	2017 – Present
Peer reviewer for annual Collective Gathering (2019)	
<b>Suncoast Information Specialists</b>	2013 – Present