
College Council Meeting Minutes

College of Education (COE)

2-22-2008

College of Education Council Meeting : 2008 : 02 : 22

University of South Florida St. Petersburg. College of Education. College Council

Vivian Fueyo

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**College of Education
College Council Meeting Minutes
February 22, 2008**

Meeting called to order @ 1:06p by Council Chair, Lang.

- I. Recognition of Members and Substitutes: Drs. Butler, Lang, Leung, Michael, and Senokossoff, Stoddard (for Braun), Dean Fueyo (Ex Officio)
- II. Recognition of Guests: Drs. Hewitt, Cunningham, Reeves, Khatabi, Fountain, Johnson, Unal, Koorland, Gayle-Evans
- III. Approval of meeting agenda- Yes
- IV. Minutes from January 18 meeting are not ready for approval; will be prepared for consideration at the March meeting.
- V. Business Items for Discussion or Information
 - A. Faculty Senate Report- Johnson

Grade change policy in terms of dealing with I's; Knudson thinks the policy will die.
Discussion of search process for new RVCAA; people were surprised that Worschel was not invited back for a second campus visit; Chancellor White gave a rationale for not allowing search committee to rank candidates based on the Sunshine State Law.
Mission Path Differentiation document was discussed; some comments were made relating to it.
 - B. Standing and Ad Hoc Committee Reports
 1. Undergraduate Council- Stoddard

There were four concerns about the missions document; need for equal representation across the regional campuses; how does the library affect accreditation.
COE was complimented on the fine work on integrated program.
Policy on the termination of a program should be done at the College level.
 2. Annual Review- Fountain

Deadline for completion of annual reports was extended to March 3 for COE faculty.
There is a need for a another member on the committee; the slot is for a special ed. faculty member; Lyman Dukes was recommended; Johnson will contact him.
 3. General Education- Unal

Committee is working to make sure the necessary data are being collected; syllabi for general ed courses are being collected and put online; working on report to submit to SACA; this report will be sent out for review before it is submitted to SACS in June.
Discussion- best data are coming out of the three colleges; a commencement survey was done with a high return rate- 40%; we do have a "money back guarantee" on our graduates; the new institutional effectiveness has already been helpful.
 4. Partnership- Senokossoff

Judging of the Urban League essays on February 8 went extremely well..
 - C. Governance Records Location and Website Update- Lang

File cabinet in COQ 236 is ready; Joy Clark can help with putting materials in files; Council minutes back to 2003 are being scanned; Unal talked about the possibility of an online area dedicated to committee work; this online area would not be available to the public until materials

were approved/cleared by the respective committees; this idea could promote a more fine tuned documentation of records for the Council; would like to have this system set up by the end of this spring semester; Unal could set up a demonstration for the Council and/or faculty.

D. Dean's Report (see attached)

E. New Business

Professional Training Option- Michael (see attached)

Ready to go to Tallahassee for approval; discussion ensued; goes to next undergraduate council meeting.

Admissions Requirements- Unal

Test scores issues related to admission; 2.5 gpa + fice general ed exam passed to be admitted; a clast score can be used, but fice must be passed to graduate; discussion ensued.

F. Next Social Opportunity- Lang

Lang attended the last Coffee Concert at the Mahaffey, 11a, Thursday, January 31; Sorcerer's Apprentice; next one is March 20.

FYI- Lang

Sherm Dorm from USF UFF will be on campus on March 21 and is willing to conduct a tenure-earning workshop if there is a demand.

Meeting adjourned at 2:35p.



College of Education

Dean's Report to the College of Education's College Council

February 22, 2008

New Business

Faculty Awards. Information about university-wide faculty awards in teaching, research and service is now posted at http://www.stpt.usf.edu/academics/faculty_resources/faculty_awards.htm
Deadline for receipt of applications is March 17, 2008.

France Louise Stavros Scholarship. The deadline for students to apply for the Frances Louise Stavros Scholarship is March 1, 2008. Please encourage qualified students to apply.

Review of scholarships and faculty awards in the College of Education. I would like to request that the College Council propose a structure for the review of college wide awards both for student scholarships and for faculty recognition.

Separate IPEDS Number. On the agenda for the March 30, 2008, USF Board of Trustees meeting is the request for approval of separate IPEDS numbers for USF St. Petersburg, Sarasota, and Lakeland from the Integrated Postsecondary Education Data System (IPEDS). Having a separate IPEDS number is extremely valuable for USF St. Petersburg and the College of Education. It links our students directly into the DOE database and assists them and us with access to statewide data bases on our graduates for DOE and NCATE reporting.

Benefits from separate IPEDS reporting, by campus/institution, include:

- Increased ability to meet regional and local needs, including student access.
- Expanded local autonomy
- Enhanced performance and fiscal accountability through improved systems and reporting.
- Better responsiveness to local stakeholders
- More relevant recognition by rankings such as the Carnegie Foundation for the Advancement of Teaching, and *US News & World Report*, and
- Improved clarity of relationships within the USF system

Summer School. The Summer 2008 schedule is ready for student registration. We have achieved our goal for summer staffing and scheduling, and have complied with the Collective Bargaining Agreement for assigning summer teaching to faculty. Summer teaching assignments will be going out for faculty signatures in the next few weeks.

FACTE Day with the Florida Legislature. March 27, I will be in Tallahassee with the Florida Association of Colleges of Teacher Education to participate in the Day on the Hill, representing the COE. The purpose and location of this year's statewide meeting have been designed to create opportunities for university-based teacher educators to meet with Florida legislators about critical issues, such as funding. I am

interested in soliciting “stories” of our successes to share with them. Please submit this information to Dean Fueyo no later than March 10.

Changes in the COE to Accommodate Budget Cuts. Careful analysis of expenditures in the College budget yielded several areas for possible budget reduction. Two of these are: 1) Xerox copies made by adjunct faculty and 2) supervision travel. In response, we are making the following changes: 1) effective March 3, 2008, adjunct faculty will no longer have access to the College copier and will be asked to post all course materials on Blackboard. Special copy requests will continue to be honored on a case by case basis through Joy Clark; and 2) Effective February 29, 2008, the College will reimburse travel to supervise final interns and practicum students only for the required number of visits, according to the internship handbook and syllabi for other practica (i.e., 4 for final internship, 3 for Level I, and 4 for Level II). Requests for reimbursement for travel for additional supervision visits will be considered on a case by case basis and will need to be approved in writing by Dr. Braun and Dean Fueyo.

Old Business

Integrated Program Approved by the Undergraduate Council. At the February 18, 2008 meeting, the Undergraduate Council approved the new program. The next review will be on March 10 by the Academic Affairs Management Council (AAMC) for the USF System in Tampa. I will be presenting the new program at that time, accompanied by Chris D’Elia. Following the AAMC’s review (and approval), there will be 30 day comment period. The final review (and approval) is by the USF Board of Trustees. Our goal is to have the program approval on the agenda for the June 12, 2008 meeting.

The Paths to Mission Differentiation. This document summarizes other publicly reviewed documents stemming from the Delegation of Authority from USF Tampa to USF St. Petersburg in 2004, a description of our institution’s separate accreditation, and also includes a plan and a timeline for Sarasota and Lakeland to seek separate SACs accreditation by 2012. The document was discussed at the USF St. Petersburg Faculty Senate Meeting of October 26, 2007. The link to the agenda is http://www.stpt.usf.edu/FacultySenate/Documents/FS_Agenda/FSAgenda_10-26-07.doc The minutes are at http://www.stpt.usf.edu/FacultySenate/Documents/FS_Minutes/FSminutes10-26-07.doc

From the minutes of the October 26, 2007 meeting:

The Senate discussed *the Paths to Mission Differentiation* document. The Senate would like clarification and clearer language distinguishing the unique status and separate SACS accreditation of USFSP. The faculty has expressed a desire for separate Graduate Programs. The USF System would like USFSP to receive its own IPEDS reporting number. Each Senator gave their individual comments on the document, which, overall, were positive and forward moving.