



11-20-2003

Council of Deans Meeting : 2003 : 11 : 20 : Minutes

University of South Florida St. Petersburg.

Follow this and additional works at: https://scholarcommons.usf.edu/regional_chancellor_white

Scholar Commons Citation

University of South Florida St. Petersburg., "Council of Deans Meeting : 2003 : 11 : 20 : Minutes" (2003).
(2003 July-2008 December) Regional Chancellor: Karen A. White. 26.
https://scholarcommons.usf.edu/regional_chancellor_white/26

This Other is brought to you for free and open access by the Office of the Regional Chancellor: Meetings, Statements, and Administrative Materials at Scholar Commons. It has been accepted for inclusion in (2003 July-2008 December) Regional Chancellor: Karen A. White by an authorized administrator of Scholar Commons. For more information, please contact scholarcommons@usf.edu.

USF St. Petersburg
Council of Deans
Thursday, November 20, 2003
3:30 p.m.

Meeting Minutes

Welcome and Call to Order

Dr. Olson welcomed the group and called the meeting to order at 3:35 p.m. Attending were: Kathy Arsenault, Jennifer Baker, Mark Durand, Vivian Fueyo, Ron Hill, Frank Hohengarten, Donna Knudsen, Gary Olson, Jeff Reisberg, Liza Stewart

AVP Updates

Holiday Leave

President Genshaft and the USF Board of Trustees have approved two additional paid holidays for University employees. Employees will have the following days as paid holidays: December 25 & 26 and January 1 & 2.

Leave Reporting

Dr. Olson reminded the Deans that all employees must have an up-to-date leave record on file for audit purposes. All leave must be requested in advance and approved by the accountable officer.

Commencement

A walk-thru is scheduled at the Mahaffey Theater on December 10 at 2:00 p.m. Attendance to the Commencement ceremony is mandatory for the academic deans. Commencement will begin at 2:00 p.m. on December 14.

Tenure

Dr. Olson offered congratulations to the three academic deans (Mark Durand, Vivian Fueyo and Ron Hill) as the University Board of Trustees conferred tenure on them as of this date.

Plus-Ups

The academic deans are asked to encourage their faculty to submit nationally significant projects that might receive congressional support in next year's budget. The deadline for submission is January 15, 2004. The academic deans are asked to bring forward their College's submissions to Dr. Olson for prior review.

Update – Enrollment Services

Dr. Hohengarten asked the academic deans to begin discussions regarding mid-term grade processes. The Deans requested a list of faculty who did not turn in their mid-term grades on time in the previous semester.

The search committee is interviewing a third candidate for the position of Director of Admissions tomorrow and a fourth is scheduled for after the Thanksgiving holiday.

The Admissions Office is currently reviewing options to ensure the security of student records.

Update – Poynter Library

Dean Arsenault invited the COD to the Poynter Library's 35th Birthday Celebration on December 3, 2003 at noon. A historic film of St. Petersburg is being shown at noon and again at 4 p.m. on that day.

Update – College of Arts & Sciences

Dr. Durand reported on positive progress on the two search committee of which he chairs; the Associate Vice President for Academic Affairs and the Assistant Vice President for Community Research and Partnerships.

The College purchased 50 site licenses for SPSS.

Yesterday was GIS Day and the College was pleased with participation by approximately 150.

Update – College of Business

Dr. Hill reported that he recently spent two days with AACSB representatives and COB representatives from USF Tampa. USF St. Petersburg's College of Business will be accredited but it will be necessary to take part in the reaffirmation process. The process has been revised to a more efficient, simpler one but will take place every five years instead of every ten years as has been done in the past.

Update – College of Education

Dr. Fueyo reported that the College's bylaws are out for ratification and a vote will take place on December 1.

A review of applications has begun on the Ed Leadership Search.

The College met with the district and received a renewal of tuition waivers.

Update – Campus Computing

Jeff Reisberg reported that beginning December 15 (and running through approx. December 31) Campus Computing will be pulling out fiber under the canal between the campus hub and the College of Business building. This will necessitate using the wireless system for a couple of days but Jeff doesn't anticipate too much disruption as a result.

He has submitted paperwork for the approval by Progress Energy in North Carolina for entry card access to the Progress Energy building.

Campus Computing has received funding to run the fiber optic cable necessary to support the science labs in the Piano Man building.

Joyce Nutta has purchased (using equipment funds from her federal grants) and donated 30 laptops. Campus Computing will retrofit COQ and FTC for the support of Graphic Design and Journalism.

Approval of 11/06/03 COD Minutes

The minutes will be revised to clarify that the recent change to the telephone system will result in no monthly usage fees for departments and colleges.

Dr. Hill motioned for approval of the 11/06/03 meeting minutes; Dr. Fueyo seconded the motion. The minutes were approved unanimously.

New Business

Dr. Olson reminded the academic deans that the applications for SIGs and NIRGs are due December 1.

Jennifer Baker asked the academic deans to pass on her thanks to their staff and faculty who were instrumental in certifying personnel on federal grants.

Adjournment

The meeting was adjourned at 4:52 p.m.