

LIBRARIANS MEETING
Tuesday, July 11, 2006 @ 2:00 p.m.
Library Conference Room

Attendees:

Kathy Arsenault, Jim Schnur, Jerry Notaro, Patricia Pettijohn, Tina Neville, Deb Henry, Berrie Watson, Virginia Champion, and Jean Ferguson

Discussion:

Kathy began the meeting with a series of reminder dates: annual stats and reports due August 15, Mika's dinner this Friday at 5:30, the new faculty meeting on August 17 which Kaya should attend; the mandatory fall faculty meeting on August 23 with breakout sessions in the afternoon; and the arrival of residential students on August 28. Kathy asked that librarians with items to distribute to new faculty should get the materials to her before August 17. Tina commented that the occupancy rate at the residential halls is at or past the break-even point, and Berrie stated that Jim Grant said they hadn't even reached the peak period yet. Everyone also exclaimed over the new USF SP commercial.

Kathy said that she and Virginia were working on the plans for extending the library hours and would be meeting with a security firm on Thursday. If security is hired on an hourly basis, it will be cheaper than hiring another LTA. They've also been working on the Sr. LTA job description for an "evening supervisor" who would work Sunday through Thursday. Jim asked if anyone had knowledge about other university departments extending their hours (specifically the computer lab), and after many complaints by all about the computer lab's shortage of hours and lack of support, Kathy said she would pass on their comments. Deb suggested that complaints should be directed to Drs. Durand and White, and Jim stated that he would be following Kathy's suggestion of documenting all complaints. As Jerry put it, many students think the library's horseshoe is the computer lab.

Deb passed out copies of the proposed library schedule, asking for comments and reminding all of the need to control patrons' expectations. After a lengthy discussion, Deb said she'd revise the schedule and send it around again.

Kathy brought up the topic of hurricane planning, asking that all take a look at the web site www.dplan.org. She said it would require input from Patricia and Berrie and Jim, and asked about everyone's salvage priorities. Mentioned were the need for a contract beforehand, consideration of disasters besides hurricanes, damage not so much from flooding as from wind damage from debris, and the need for computer disaster recovery.

Berrie announced that he had started working on the clone and the new server for print release, that Danka was going to give him a new card reader, and that password changes and a Windows update for staff were on the horizon.

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Tina handed out a proposed new list of questions for collecting reference statistics, getting feedback and approval from the other librarians for its use.

Kathy stated that she was interested in hiring an OPS librarian for one day per weekend. As the consultant's report had shown, the librarians clearly felt a need for more issues to be delegated away from them.

The group had a brief discussion about the change in this current generation of students, with the parents more involved than ever and doing most if not all of the talking.

Virginia indicated that Circulation would like to get rid of the cash register and/or the cash drawer and asked for opinions. The majority suggested getting rid of the register but keeping the drawer for at least another semester to see how often change is made. She also stated that Tampa has been trying to move all electronic reserves into Blackboard, so that the library only does the scanning and the material won't be in the library catalog. When she asked the librarians what they thought, the consensus was that it would be good to pursue. Virginia said she might wait till spring to put out a notice to the faculty.

Jim reported that the USF libraries' new web page should be live by fall.

Jerry noted that his area had completed two new distance learning classes, had been busy doing orientations and IDs, and had cleared two rooms of old equipment.

Deb asked who could replace Mika as the Graduate Council representative, and the others agreed upon Kaya.

Tina stated that her search committee had done five phone interviews for Mika's position and should have names to present by next week.

Virginia finished by saying that her ILL position and the other LTA position would be posted shortly, and that Charlotte had indicated her willingness to adjust her hours and be the backup for the new LTA.