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Assistant Librarian

Gary L. Austin

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GARY L. AUSTIN

EDUCATION

- Masters of Library and Information Science. University of Hawaii at Manoa. December 1993.
- Bachelor of Arts in Liberal Arts. Regents College, The University of the State of New York. May 1989.

PROFESSIONAL EXPERIENCE

Research & Instruction Librarian/Business Librarian. Nelson Poynter Memorial Library. University of South Florida St. Petersburg. Saint Petersburg, FL 33701. August 2010 to Present.

- Act as Liaison to the College of Business. Develop the business collection to support research. Provide specialized business research assistance to students through tutorial sessions and libguides.. Provide instruction sessions to business classes. Create and maintain online guides for research.
- Participate in the regular reference rotation including evenings and weekends hours and chat reference.
- Create reference desk staffing schedule.
- Liaison to the university's emergency management department.

Instruction & Reference Librarian/Government Documents. Library & Instructional Technology Center. Georgia College & State University. Milledgeville, GA 31061. June 2006 to June 2010.

- Provided reference service at the reference desk, by phone, and by email.
- Coordinated the library instruction program. Schedule library instruction sessions for faculty members. Teach instruction sessions or work with other faculty to find volunteers to teach sessions.
- Administered the Government Depository collection. Add and Remove item numbers based on curriculum and community needs. Act as a resource for other librarians for questions involving government information.
- Served as liaison to the Macon Center and the Warner Robins Center to help provide Library services to off-campus students.
- Participated in collection development by serving as liaison to College of Health Sciences, Department of Biology, and College of Business.

Periodicals/Government Documents Librarian. Camden-Carroll Library. Morehead State University. Morehead, KY 40351. January 2000 to May 2006.

- Supervised the Periodicals Department and two staff members. Develop policy for the periodicals collection.
- Answered reference questions at the Periodicals Service Desk
- Administered the Library's SFX Citation Linking System. Add new targets and titles to the portfolio. Maintain the SFX menu. Provide usage reports to staff.
- Monitored periodical title usage. Use Microsoft Access to track usage and provide reports to assist in collection development decisions.
- Monitored OPAC searching using the Voyager OPAC Transaction Logs.
- Served as liaison to the Geography, Government, and History department. Assist in collection development responsibilities. Provide library instruction for Geography, Government, and History classes.
- Maintained web pages for Periodicals and for Government Documents.

Government Documents Librarian. Camden-Carroll Library. Morehead State University. Morehead, KY 40351. April 1998 to May 2006.

- Administered the Library's Federal Depository Collection. Select items to be added and deleted from the collection profile. Train reference staff in the use of government publications. Assist reference staff in answering reference questions dealing with government information.

Interlibrary Loan & Extended Campus Librarian. Camden-Carroll Library. Morehead State University. Morehead, KY 40351. October 1996 to December 1999.

- Planned and implemented services for extended campus and distance education students in the University's Eastern Kentucky service area.
- Administered Interlibrary Loan Services for the University's main campus and for extended campus students.
- Provided bibliographic instruction to classes at Extended Campus Centers. Created instructional guides for research and library services.
- Planned and implemented an Electronic Reserves Pilot Project to determine the feasibility of using e-reserves to support off-campus students.
- Created and maintained web pages for both Interlibrary Loan and Extended Campus.
- Supervised 2 full-time Library Assistants in the ILL/Extended Campus Office
- Served in regular reference desk rotation.
- Acted as liaison to the College of Business, later moved to Geography, Government & History when I become Government Documents Librarian.

Satellite Programs Librarian. Meader Library, Hawaii Pacific University, Honolulu, HI 96813. February 1995 to October 1996.

- Planned and provided library services to five off campus sites on Oahu. Acted as liaison between the Satellite Office Coordinator's, the base libraries, and the Hawaii Pacific University Libraries.

- Provided bibliographic instruction to off campus students. Plan improvements to current services. Perform collection development responsibilities for several subject areas. Provide reference service at the reference desk.
- Answered reference questions. Teach reference skills one on one to students. Instruct students in using the CD ROM databases. Provide bibliographic instruction to students at the main campus.

PRESENTATIONS AND PUBLICATIONS

- Curran, A., Hallock, T., and Austin, G. (2020). Work from Where You Are: Lessons from an Online Anthology of Early Florida Literature. In M.M. Balkun & M. M. Deyrup (Eds.), *Transformative Digital Humanities: Challenges and Opportunities* (156-164). Routledge.
- Examining student's use of the libguides search box as part of a website usability study. Georgia International Conference on Information Literacy. Savannah, GA. 2018.
- Mining Course Syllabi to Improve Faculty Outreach. Georgia International Conference on Information Literacy. 2013.
- Tracking Online Catalog Use with the OPAC Search Logs. Kentucky Voyager User's Group. University of Kentucky. 2004.
- Periodicals Usage Study. [Poster Session] Kentucky Library Association Fall Conference. Louisville, KY 2003.
- Looking at User Searches Using the OPAC Search Logs. Kentucky Library Association. Louisville, KY 2001.
- Using a Summit Meeting to Negotiate Library Agreements. Ninth Off-Campus Library Services Conference. Portland, OR. 2000.
- Designing a Pilot Project for Electronic Reserves. KLA/SLA-KY Spring Conference. Kenlake State Park. 1999.
- Interlibrary Loan Policies. Panelist. Kentucky Solinet Users Group. 1998.
- Technology and the Admissions Process. Hawaii Association of College Admissions Counselors Meeting. Honolulu, HI. 1996.

TEACHING EXPERIENCE

- Morehead State University. LSIM 20I. Living in an Information Society. 3 credits. Spring 2001.
- Morehead State University. LSIM 101. Using the Library. 1 Credit. Spring 1999

SERVICE

- Florida Library Association Conference Planning Committee
- USF St. Petersburg Campus Emergency Management Team
- Graduate Council
- Awards Committee
- General Education Committee
- Distance Learning Committee

PROFESSIONAL MEMBERSHIPS

- Florida Library Association