

6-1-2010

Library Faculty Council Meeting : 2010 : 06 : 01 : Minutes

Nelson Poynter Memorial Library. Library Faculty Council.

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Library Faculty Council
June 1, 2010
2 pm Room 218
Agenda

Present: Deb Henry, Kaya Townsend, Tina Neville and Patricia Pettijohn

Absent: Jim Schnur, Jerry Notaro.

Minutes – Approval of Minutes of May meeting deferred.

Announcements: None

New Business:

Campus schedule for promotion/tenure: General discussion.

Action Item: Kaya will review USFSP schedule, propose schedule for librarian promotion, and share with LFC through Google docs.

Old Business

Review Library Faculty Promotion guidelines:

Revised edition will be shared with LFC by e-mail and/or Google docs and considered for approval by electronic vote before next meeting. Revised guidelines must be approved by LFC, sent to Dean, and sent to VCAA, to ensure that these guidelines are approved for use one year prior to the next promotion cycle.

LFC constitution/by-laws:

Revisions in progress.

Action Item: By-laws/constitution reviewed and revised; revised constitution by-laws will be shared with LFC by e-mail and/or Google docs.

Annual Review Committee:

General discussion of the evaluation process and committee participation during the 2009 annual reviews.

Status update:

Some faculty have received their assessments from the Dean, others have not.

Proposed that annual review guidelines be amended to allow, but not require, that one member of the Annual Review Committee be selected from the USF Tampa, Sarasota or Lakeland libraries.

Action Item: Revised LFC by-laws and Annual Review guidelines will be shared with LFC by e-mail and/or Google docs.

Assessment of University Administrators: Kaya reported that she did not know if the assessment results had been distributed to administrators. Kaya will discuss with Dean Hixson at her next meeting.

Library Awards: Teaching / Research /Service: Patricia will set up a meeting this summer to discuss, and will communicate by e-mail.

Reports: Discussion of end of year FS committee reports

Summer meetings: as needed