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College of Education Curriculum and Program Committee Meeting : 2004 : 04 : 28

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Curriculum and Program Committee
Minutes
April 28th, 2004
10 am, COQ 231

Members Present: Steve Ritch, Brett Jones, Cynthia Leung, Bonnie Braun
Members Absent: Kim Stoddard, Jennefer Khattabi
Guests: Vivian Fueyo, Scott Waring

Minutes

1. Minutes from 3/24/04 meeting reviewed and approved
2. Report from College Council
The membership of the College Council will be changing as some members have served the length of their two-year term. Drs. Braun, Lang and Gayle-Evans will be rotating from their positions, as Drs. Nutta, Hadjioannou and Reck replace them. Also, Dr. Terry Rose has been appointed new Chairperson of the College Council.
3. Update on status of matrices of AP and ESOL competencies
Currently, we should be looking for evidence that our programs are working. This evidence may be in the form of “key assignments”, or assignments that show how each course meets particular accomplished practices and competencies. Dean Fueyo has scheduled a meeting with Betty Blue of the DOE to find out what data is needed to help in attaining separate accreditation and the ability to approve our own programs. This meeting will also allow development of a timeline. Dean Fueyo will also meet with Dean Colleen Kennedy to learn what key assignments are being used in Tampa to address various competencies.
4. Update on reviews of assessment systems
Dean Fueyo reported that we are continuing to review electronic portfolio and evaluation systems. We will not be ready to choose a system until key assignments are identified; faculty will be consulted before a final system is chosen.
5. Update on website for Curriculum & Program committee –
In response to a question regarding the syllabus checklist, Dean Fueyo stated that the developing syllabi checklist is still a work in progress. It was suggested that Dr. Micklo coordinate an overview for adjuncts giving them a template for their syllabi; this will keep the courses consistent when other professors or adjuncts begin teaching.
6. Any program updates -
Steve reviewed his efforts to identify appropriate “national” standards for Leadership Studies programs. He is using standards from the Council for the Advancement of Standards (**ELCC**) and EDLEA standards (NCATE) to begin a draft matrix with course learning objectives. He has submitted a proposal to have national

discussion of these issue at the next conference of the International Leadership Association.

Also, the TAC cohort will begin admitting students again in the fall of 2004. The TAC cohort is a blended program that merges both general education and special education allowing students that complete the program to post a BA in Elementary Education and an MA in Special Education: Varying Exceptionalities. A similar cohort offering an MAT will begin this summer.

7. Update on Policy of Grades and Academic Standards

The Dean's from the colleges will rotate as chair of the graduate council. Donna Knudsen will coordinate the "Graduate Office."

8. Open Agenda

Currently there isn't a graduation ceremony for the St. Petersburg students who graduate in the summer. Instead a reception will suffice this semester and perhaps in the future we could have two commencement ceremonies for students graduating in different sessions during the summer. A reception is tentatively scheduled for July 29th in Davis 130.

9. Committee membership for next year

We will need to elect an assistant chair from among new members who join the committee this coming fall. New members are selected by the College Council.

10. Meetings for next year

Steve, as assistant chair, will assume the committee chair position and will coordinate with the College Council's appointments to schedule a meeting as early as possible in the next academic year.

Meeting adjourned at 12:05 pm

Recorded by Leonard Roberts