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College of Arts & Sciences Council Meeting : 2007 : 08 : 24

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Meeting Minutes

CAS Fall Faculty Meeting
Friday, August 24, 2007
DAV 130

Present: Dr. Karen White, Regional Chancellor
Dr. Chris D'Elia, Vice-Chancellor for Academic Affairs
Dr. Frank Biafora, Dean, CAS
Dr. Lisa Starks, Associate Dean, CAS
Dr. Mark Pezzo, Associate Dean, CAS
Dr. Susan Fernandez, Chair, Faculty Council, CAS
College Office Staff (Pat Butcher, Jennifer Woroner, Lynn Hawkins, Harriett Fletcher)

Faculty members from CAS

10:30 a.m.

- I. **Welcome – Susan Fernandez**, Chair, CAS Faculty Council 2007-2008
Introduction of the 2007-2008 Faculty Council (John Arthur, Sheramy Bundrick, Martine Fernandes, Susan Fernandez, Jim Gore, Rebecca Johns, Jim Krest, Eric Odgaard, Mark Walters)

Announcement of vacant positions on the standing committees

- Tenure and Promotion – 3 regular vacancies; 2 alternate vacancies
- Nominations Committee – 1 vacancy
- Scholarships – 1 vacancy
- General Education – 1 vacancy

II. **Regional Chancellor Karen White**

- Multi-cultural Center is need of student mentors (there are 600 multi-cultural students on campus) Dr. White offered to give each mentor a voucher to use at the Coquina Café to take their student to lunch. Dr. White also asked for volunteers to serve on the Multi-cultural Center Board.
- Discussion of strategic planning – Compact Planning will be implemented which is an 18-24 month plan; a more short term plan so that by February will know what we need to do to achieve our goals
- Enrollment – the campus has generated money from the increase in enrollment. It is yet to be determined how that money will be spent.

III. **Dean Frank Biafora**

- Introduced the office staff and asked for an explanation of each persons job duties. See http://www.stpt.usf.edu/coas/office_staff.htm for job duties.

- Introduction of new faculty
Jill McCracken, English
Michiko Otsuki, Psychology
Lachlen Whalen, English
Narciso Hidalgo, Spanish
Amrando Hoare, Statistics
- Introduction of new tenured faculty
Sheramy Bundrick
Deby Cassill
Chris Meindl
Donny Smoak
Mark Walters
- Grant activity
New ESP&G STREAMS grant for low income freshman students, starting in January; Have to be ESP&G or Marine Science majors
- Travel
Dr. White will provide funding for junior faculty for travel. This will be used for those who will give papers at conference. Dr. White's contribution will assist the college during the time of budgetary cuts and travel restrictions.
- Discussion of college needs including labs for languages, anthropology and fine arts
- Phi Beta Kappa – Dr. Genshaft wants to identify all Phi Beta Kappa faculty. Send this information to Dean Biafora

IV. Interim Vice-Chancellor for Academic Affairs, Chris D'Elia

- Enrollment – Enrollment is increased for fall and the campus has met its enrollment goals
- PERT certifications were completed before deadline
- Divisions – Divisions must be reviewed by Academic Affairs, especially the Tenure and Promotion guidelines;
- Concerns about Division structure:
 - Over burden for administrative support
 - Dept. Divisions and PODS all mixed together without any cohesiveness
 - Need a full discussion about the process but is not opposed to Divisions; however just wants a discussion opened with Academic Affairs
 - Tenure and Promotion procedures for 2007-2008 will not change; this is part of Collective Bargaining Agreement
 - Some proposed Divisions do not have tenured faculty
 - Should all the Divisions be structured the same
 - Nine different Divisions, nine different by-laws?
 - Annual Review process – Discussion of the process in place and possible revisions.

- Dean will summarize all Division by-laws and then present to Academic Affairs
 - Divisions have been approved by Interim Dean as follows but not approved by Academic Affairs (Journalism; ESP&G; Language, Literature and Writing; Psychology, Social Work and Philosophy; Government and International Affairs and History; and ISS and Anthropology
- V. Motion proposed, seconded, discussed, and passed by the majority of the faculty present.

We move that we adopt the broad structure of the divisions as approved by the faculty, the Faculty Council and the Interim Dean. Then the current Dean, in concert with the Faculty Council and Division coordinators will work to eliminate any problems or inconsistencies they see in the structure of the by-laws.

Faculty acknowledged that the broad structure of the by-laws and recognition that it is not complete and that this be discussed with the Dean regarding any changes that may need to be addressed.

Dr. White stated her support for faculty governance and desire to see that Academic Affairs and the faculty work together on Divisional structures.

Meeting adjourned: 12:20 p.m.