

October 2020

## Assistant Librarian

Bonita Pollock  
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# BONITA POLLOCK

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## EDUCATION

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<b>MLIS</b>	Kent State University Library and Information Science Concentration: Metadata/Cataloging	2011
<b>MA</b>	University of Dayton Educational Leadership	2003
<b>BA</b>	Florida Atlantic University Elementary Education	1990

## PROFESSIONAL EXPERIENCE

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**University of South Florida Libraries** Sept 2015 – Present

**Coordinator of Metadata/Cataloging** Oct 2018 - Present

*Rank: Assistant Librarian*

- Supervise Metadata/Cataloging Team including:
  - Two 1.0 FTE Faculty
  - Three 1.0 FTE Administrative & Professional
  - Two 1.0 FTE staff
- Supervise and coordinate metadata and cataloging activities and projects throughout the library Including:
  - Database maintenance and record enhancement of library catalog
  - MARC record loading and copy cataloging
  - Electronic resource record tracking and maintenance
  - Evidence Based Acquisitions record loads and maintenance
- Team Leader of Linked Data Team and Linked Data project coordinator
- Develop metadata/cataloging policies and procedures for USF Libraries

**Metadata Librarian** Sept 2015 – Oct 2018

*Rank: Assistant Librarian*

- Perform metadata and cataloging activities and projects throughout the library Including:
  - Database maintenance and record enhancement of library catalog
  - MARC record loading and copy cataloging
  - Electronic resource record tracking and maintenance
  - Evidence Based Acquisitions record loads and maintenance
- Special Collections cataloging

- Digital Collections metadata creation and maintenance
- Linked Data projects

**Florida Southern College  
Metadata Librarian**

Oct 2013 – Sept 2015

- Supervisor of Technical Services Department including:
  - One 1.0 FTE Staff
  - Four 0.5 FTE Student Workers
- Administrator of Sierra the Library Services Platform
- Administrator of ContentDM the digital content manager
- Administrator of EDS the Discovery Layer
- Supervise and train Copy Cataloging staff
- Batch load electronic resource records
- Perform original cataloging of library resource
- Supervise the library reclassification project

**Valencia College Library  
Catalog Librarian**

Oct 2012 – Oct 2013

- Original cataloging of library print resources
- Original cataloging of all library audio visual resources
- Create monthly statistic reports
- Perform copy cataloging exit checking for staff

**Brown County Public Library  
Children's Librarian**

Jan 2012 – Aug 2012

- Plan and implement children's programming.
- Outreach to local preschools
- Supervision of family night activities
- Organize Summer Reading Program

**Kent State University Libraries  
Practicum/Graduate Student Worker**

Jan 2011- Dec 2011

- Original Cataloging of ETDs
- Copy Cataloging of Thesis, Monographs and Serials
- Original Cataloging of Microfilm Serials

**Ravenna School District, Ohio  
Substitute Teacher**

Aug 2009 – Dec 2011

- Supervision and Instruction of children

- Teaching Summer School
- Planning lessons and evaluating student performance

**Orion Academy, Cincinnati Ohio  
Computer Teacher K-8**

Aug 2008 – Aug 2009

- Computer Instruction for grades k-8
- Testing Coordinator for NWEA Testing and OAT Testing
- Tech Support for the building
- Assisted with Library administration

**Princeton Ombudsman Academy, Cincinnati Ohio  
Instructor**

Aug 2007 – Aug 2008

- Computer Based Learning Facilitator
- High School Credit Recovery Teacher
- OGT Prep

**RULH Local Schools, Ripley Ohio  
Elementary/Middle School Teacher**

Sept 1992 – June 2007

*Elementary/Middle School Teacher*

- Middle school mathematics – 3 yrs
- Computer Lab Instructor k-6 – 5 yrs
- Title 1 Math Specialist- 6 yrs
- Self Contained Classroom Teacher- 1 yr

*Extracurricular Teaching Activities*

- Taught Summer School
- Home Instruction Teacher
- Director of Summer Computer Camps
- Computer Club Sponsor
- Elementary Technology Assistant
- Path Wise Mentor for new teachers

*Independent Teaching Experiences*

- Taught Adult Education Computer classes
- Private tutoring
- ODE Range Finder Committee
- OAT Math Testing Consultant

**PUBLICATIONS**

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Mi, Xiyong & Pollock, Bonita M. (2019) "Ebooks for the Classroom+ at University of South Florida Libraries: A Case Study of Database Management." *Journal of Web Librarianship*,13:2, 95-111. <https://doi.org/10.1080/19322909.2018.1555779>

Pollock, Bonita M., Falato, Brian, & Mi, Xiyong. (2019) "From the Winter of Messy data into the Spring of Standardization: eBook Vendor Data Re-envisioned." *Proceedings of the Charleston Library Conference 2018*.  
<http://dx.doi.org/https://doi.org/10.5703/1288284317015>

Mi, Xiyong & Pollock, Bonita M. (2018) "Metadata Schema to Facilitate Linked Data for 3D Digital Models of Cultural Heritage Collections: A University of South Florida Libraries Case Study." *Cataloging and Classification Quarterly* 56:2-3, 273-286.  
<https://doi.org/10.1080/01639374.2017.1388894>

Maurer, Margaret Beecher, Gammon, Julia A. & Pollock, Bonita M. (2013) "Developing Best Practices for Technical Services Cross-Institutional Collaboration." *Cataloging and Classification Quarterly* 51:1-3, 179-193.  
<https://doi.org/10.1080/01639374.2012.733795>

Pollock, Bonita (2011) *Bonita Pollock's Practicum Paper: on RDA, ETDs and Serials*.  
<http://extra.library.kent.edu/node/15168>

## PRESENTATIONS

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Pollock, Bonita & Boczar, Jason. "The Linked Data Team: How the University of South Florida is Building Capacity for Linked Open Data." Presentation at the Digital Libraries Forum, Tampa, Florida October 2019.

Pollock, Bonita, Boczar, Jason & Mi, Xiyong. "USF Libraries Foray into the Semantic Web: Oral Histories and Linked Data." Presentation at the Leading Edge Libraries Conference, Orlando, Florida October 2019.

Mi, Xiyong, Bernardy, Richard R., Pollock, Bonita, Boczar, Jason, & Duncan, Jane. "USF Libraries' Design for Transforming Digital Collections to Linked Data." Presentation at the LD4 Conference, Boston, Massachusetts May 2019.

Pollock, Bonita, Falato, Brian & Mi, Xiyong. "From the Winter of Messy Data into the Spring of Standardization eBook Vendor Data Re-envisioned." Presentation at the Charleston Library Conference, Charleston, South Carolina November 2018.

Pollock, Bonita, Falato, Brian & Bortrues, Dominique. "Dealing with the Demand: Handling the Problems of Demand-Driven Acquisitions." Presentation at the Florida Library Conference, Orlando Florida May 2017.

Pollock, Bonita & Mi, Xiyang. "Linked Metadata for 3D Models: from Dublin Core to Europeana Data Model." Presentation at American Library Association Mid-Winter Conference, Atlanta, Georgia. January 2017.

<http://connect.ala.org/node/262645>

Pollock, Bonita & Mi, Xiyang. "Linked Metadata for 3D Models: from Dublin Core to Europeana Data Model." Poster Presentation at the Library and Information Technology Association Forum, Fort Worth, Texas November 2016.

[https://www.dropbox.com/s/zpom7u00wm2y6vm/poster\\_final\\_final3.pdf?dl=0](https://www.dropbox.com/s/zpom7u00wm2y6vm/poster_final_final3.pdf?dl=0)

## **PROFESSIONAL SERVICE**

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### **National**

American Library Association (ALA)

Association for Library Collections and Technical Services (ALCTS)

Member. Advocacy & Policy Committee (2016-2018)

Member. Continuing Resource Section (CRC) Committee on Holdings (2015-2017)

### **State**

Florida Library Association (FLA)

Member. Conference Planning Committee (2016-2019)

Chair. TechZone Subcommittee (2018-2019)

Member. Breakouts Subcommittee (2018-2019)

Chair. Volunteers Subcommittee (2017-2018)

Member. Events Subcommittee (2017-2018)

Member. Volunteers Subcommittee (2016-2017)

Member. Breakouts Subcommittee (2016-2017)

Florida Academic Library Services Cooperative (FALSC)

Secretary. Cataloging and Authorities Working Group (2016-2018)

Lead. Volume Records Subgroup (2017)

Member. TKR Field Subgroup (2016-2017)

Member. Data Remediation subgroup (2017-2018)

Member. IPS Location Subgroup.

Technical Services Standing Committee (TSSC)

Chair. TSSC (2018-2019)

Member. Metadata Quality Control Subcommittee (MQCS) (2018-2022)

Chair. E-Resource Task Force (2018-2022)

### **Local**

Coordinator. Tampa Bay Library Cooperative Cataloger's Meeting (2016)

## UNIVERSITY SERVICE

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Member. University of South Florida Undergraduate Council (2019-2022)

Coordinator. USF Libraries Job Search for Collections and Discovery Programmer Analyst (2019)

Chair. USF Libraries Faculty & Staff Campaign (2019-2020)

Coordinator. USF Libraries Job Search for Collections and Discovery Metadata Analyst (2018)

Co-Chair. USF Libraries Faculty & Staff Campaign (2018-2019)

President. USF Libraries Faculty Executive Group (2017-2018)

Vice President. USF Libraries Faculty Executive Group (2016-2017)

Member. USF Libraries ILS Implementation Committee (2016-2018)

Chair. Subcommittee on Reports Training for Sierra (2017)

Member. Subcommittee on Cataloging Training for Sierra (2017)

Member. USF Libraries ROLES Steering Committee (2016-2017)

Member. USF Libraries ROLES Models Committee (2016)

Member. USF Libraries Search Committee for Academic Resources Collection Specialist (2016)

## CERTIFICATIONS

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### **Teaching Certificate**

Elementary Education K-8

Ohio Permanent Certificate

### **Certificate Endorsement**

Computer/Technology Education Endorsement K-12

Ohio Permanent Endorsement