

11-16-2009

## College of Education Council Meeting : 2009 : 11 : 16

University of South Florida St. Petersburg. College of Education. College Council

Vivian Fueyo

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College of Education College Council Meeting Minutes  
November 16, 2009

In attendance: Dean Fueyo; A. Brice; S. Lang; B. Reck; G. Senokossoff; Z. Unal.

I. Recognition of members and alternates. The meeting was called to order at 9:30 AM. B. Braun was absent. No alternates or guests were present.

II. Approval of agenda and minutes. The agenda was approved by all. Zafer Unal motioned that the minutes for the College Council meeting of October 19, 2009 be approved. Brie Reck seconded. The minutes were approved by all.

III. Action items.

A. Items reviewed by the Curriculum and Program Committee meeting on November 6, 2009.

- i. A proposal by Math/Science asking that changes be made regarding admission requirements was forwarded to the Curriculum and Program Committee. Andy Reeves provided background information for the purpose of the changes. Discussion followed and concentrated on the 3.5 GPA requirement. The proposal is being returned to Math/Science to reconsider changing the GPA requirement to 3.0 instead. The motion was denied by the C&P Committee.
- ii. Elementary Education/Literacy/Curriculum. Due to concerns regarding enrollment and limited pre-service teacher education in literacy and curriculum it was proposed that the program be suspended. The motion was approved by the C&P Committee.
- iii. Non-substantive changes to the Dual Track Program. Currently, the Dual Track Program is not a research intensive program. Students complete a teacher work sample project. It was proposed that a research component be added to the teacher work sample project, i.e., a research component added to the grading rubric. The motion was approved by the C&P Committee.
- iv. Other C&P Committee items. It was reported that Lyman Dukes was elected Chair of this committee. George Roy was elected to take minutes.
- v. Steve Lang motioned that the changes proposed by the C&P Committee be accepted by the College Council. Brie Reck seconded. The motion was approved by all.

B. Committee Vacancies for Spring 2010. The following vacancies and committee appointments were noted:

University Research Council to be filled by Charles Vanover.

Annual Review to be filled by Larry Johnson.

Curriculum and Program Chair position to be filled by Lyman Dukes.

By-Laws to be co-chaired by Malcolm Butler and Steve Lang.

Student Appeals. Having 4 faculty members on the committee should be

sufficient and this decision can be made by the Chair. Student Appeals is to elect a Committee Chair.

C. Business Items.

- i. Senate Report. Malcolm Butler distributed the governance survey. Brie Reck reported on Inter-Council Faculty issues and the structure of faculty vote and voting abilities

IV. Dean's Report.

A. Annual Review. The Annual Review Committee has been given charges (October 23, 2009) and been asked to develop procedures and criteria for the College of Education to complement those on the Academic Affairs website and to also clarify procedures for the annual evaluation of faculty in the college.

B. Career ladder for non-tenure track faculty. The UFF has approved the guidelines for a Career Ladder for Non-Tenure Track Faculty which will be implemented in Spring of 2010.

C. Evaluation of Adjunct faculty. It was recommended that one observation by the faculty mentor be made during the adjunct faculty member's first semester.

D. External Funding in the College of Education. Dean Fueyo reported on funding within the COE. The Dean's report indicated that, "External funding, as well as applications for external funding, continues to grow in the COE: 1) Dr. Lyman Dukes' Project 10 Transition Project has been renewed for another year at \$1.31 million, an increase from \$1.02 million last year; 2) Dean Fueyo has submitted a proposal to the Progress Energy Foundation, at their invitation, for \$100,000 to fund a digital math and energy conservation education project for middle school teachers and their students. The proposal includes summer support for COE faculty and graduate tuition for 14 middle school teachers; and 3) Superintendent Julie Janssen, SRI International, the Helios Foundation, and the USF St. Petersburg College of Education have been invited to a meeting in Washington, DC to develop a strategic funding plan for the SunBay Math project for project years two-five."

E. Old Business.

- i. Kappa Delat Pi. Malcolm Butler and Alejandro Brice continue to serve as the COE co-sponsors. The KDP constitution has been drafted. Further orientation sessions and the chapter initiation are in progress.

- ii. Faculty Staff Campaign. The faculty staff campaign is underway with active contributions and pledges. Alejandro Brice is the COE representative.

- iii. Four QEP initiatives are being reviewed with possible dissemination for wider review to the USFSP community by mid-December. The initiatives include: math remediation for students; an ecological green proposal initiative; a leadership proposal; a difficult dialogues proposal. Alejandro Brice is the COE representative.

E. See the attached Dean's Report.

V. Committee Reports.

A. Constitution and By-Laws was reported by Steve Lang. The College Council is to review recommendations and revise the current constitution. A bulleted list of changes will be developed. Items requiring substantive change

require a faculty vote. Non-substantive changes do not require a faculty vote and the recommendations and language should be consistent with SACS.

B. The next COE faculty meeting is scheduled for 10:00 AM to 12:00 PM.

C. The University Tenure and promotion committee is scheduled to meet at 1:00 on January 8.

VI. The next College Council meeting is scheduled for December 7 from 9:00 to 11:30 AM.

The meeting adjourned at 11:24 AM.