

10-2-2012

College of Education Internship Committee Meeting : 2012 : 10 : 02

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Internship Committee Meeting Minutes

I. Call to order

Internship Committee Meeting called to order at 2:30pm on **10/2/2012** by Dr. Bonnie Braun

II. Roll call

Present: Dr. Bonnie Braun, Dr. Deanna Bullard, Dr. Zafer Unal, Ms. Angelica Foley, Ms. Rebecca Ogletree, and Dr. Lyman Dukes

III. Open issues

a) TWS Pilot FEAP Indicators:

- 36 indicators in place of 12
- Rubric being used to evaluate, just a pilot.
- Currently, we have to evaluate all 36 indicators in Final internship through TWS.
- Supervisors will have 3 levels of Formative and Summative to check during TWS, if students do not meet they will receive a U/I. Supervisors need to see at least 1 lesson in TWS.
- Unal states, "Rubric are well aligned with TWS."

b) New Folio Database

- School Systems not getting passwords ie...PCSB external emails going to spam folder or being blocked. Unal is working on problem. Currently, Unal and Foley are looking up CT emails and passwords and helping them log in.
- Old Database system had multiple accounts created, even students created accounts. New system automatically creates passwords. It is cumbersome to get passwords, however, will eliminate all multiple accounts.
- CT logs in they only see interns they have assigned to them.

c) Spring 2013 Final Interns

- Fall 2011/ESOL Pre. Req conversation of update.

d) Other Matters Discussed

- Add to Agenda: K-5 and 6-12 App's updates
- Advisor check list needs to be completed. Foley will complete test scores while Bullard completes missing work/comments.
- Missing Item letters out no later than Oct 8, 2012
- No more request of interning for Final Internship South of Manatee County.
- DOE is requesting all districts turn in student name, school they are observing and teacher they are working with for field experience. Send email to faculty and adjuncts to collect data to Dr. Braun. Going forward have faculty and adjuncts create a form to attach to Syllabi to turn into Dr. Braun. List on Field work form: Student Name, Course, Number, assignment, school and CT.
- Hernando External Forms for all levels of interns now have to be filled out and turned in.

- Issues with finding placements for 6-12 ESE. Braun suggestion, to cap how many interns to take. Teachers do not want to take students because of new appraisal system. Is this a pattern?
- Intern name for Pinellas Professional Development Board: Find an Early intern for PCSB to serve as a student ex-officio with high level district folks on board.
- Future meeting, Nov 5, 2012 at 10:00AM and December 3, 2012 10:00AM.

IV. Adjournment

Dr. Bonnie Braun adjourned the meeting at 4:00pm.

Minutes submitted by: Angelica Foley