

**Faculty Development Committee  
Minutes of Meeting**

Friday, September 9, 2011, 12:30pm, Davis 108

**Present:** Maria Caban, Chris Chen, Velma McCuiston, Varol Kayhan, Phil Trocchia

1. Phil Trocchia was elected as the chair of the committee.
2. Varol Kayhan was elected as the secretary.
3. A decision was made to organize 4 or 5 events till the end of spring 2012.
4. Chris Chen will work with the University of Connecticut professor (Jodi Goodman) to arrange her visit to USFSP. Chris Chen will also contact researchers who may be able to do a workshop on campus about social network analysis. In spring 2012, Chris Chen will organize the presentation of a webcast from CARMA on campus.
5. Velma McCuiston suggested organizing a meeting for the faculty to discuss civic engagement opportunities and USFSP's role in the community. In this meeting, using the community as a resource for our students' education may also be discussed.
6. Velma McCuiston will work on organizing brown bag meetings (discussion forums) for the faculty to present their research and get feedback from others.
7. Varol Kayhan will get in touch with the researchers at the Veterans Administration to organize a presentation about the use of different research methods such as data mining, and text mining. The presentation will be scheduled for Fall 2011.
8. Maria Caban suggested organizing workshops for the faculty for developing instructional cases and using new research methods such as descriptive research.
9. Maria Caban will work on consolidating the updated CVs of the faculty on the COB website to identify common research interest and collaboration opportunities.
10. The meeting was adjourned at 1:15pm