



10-2-2009

## Research Council Meeting : 2009 : 10 : 02

Research Council

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## **USFSP Research Council Meeting Minutes**

October 2, 2009, 10:00 am, DAV 236

Present: Jim Fellows (COB), Alex Brice (COE), Cynthia Leung (COE), Michiko Otsuki (CAS), Deb Henry (LIB), Patricia Scott (Academic Affairs)

Absent: Kathy Arthur (CAS)

Guest: Malcolm Butler, Faculty Senate Liaison

### Charge:

The Council reviewed its charge as stated on the USFSP web site.

[http://www.stpete.usf.edu/research/research\\_council/FacultyResCouncil.htm](http://www.stpete.usf.edu/research/research_council/FacultyResCouncil.htm)

Cynthia Informed the current members about the council activities from the previous academic year, which included strategic planning, helping faculty take advantage of stimulus grants, advertising grant workshops, and examining USF system-wide policies (e.g. research misconduct policy) for their compatibility with USFSP goals and procedures.

### Council membership:

The Research Council needs one more member from the College of Business.

Related to membership, Jim announced that a representative to the Tampa campus research committee is needed. Rich Smith served in that capacity last year. There was a brief discussion about the value of the information gleaned from those meetings compared to the investment of time and travel required. Jim suggested that USFSP participation in those meetings be reevaluated.

Action: Jim will discuss the COB vacancy with Faculty Senator Grover Kearns.

### Council Chair election:

Jim nominated Cynthia Leung as chair. Cynthia is willing to serve fall semester but will be on sabbatical spring semester. Council agreed to elect a new chair for the spring. Alex seconded the nomination; the vote was unanimously in favor of Cynthia.

### Office of Research:

Pat Scott prepared and distributed a folder of information and data on the activities of the Office of Research. The packet contained the organizational structure of the office, personnel (contacts) information, and SACs documentation regarding core requirements related to research and external funding. USFSP grant activity for 2009-2010 was reported to be over \$6 million in new and active awards. Pat described the new faculty research orientation held September 17, 2009 and supplied a preview of the Research Month 2010 brochure. She also provided the deadlines for proposals for the 2009-2010 USF Internal Awards Program and the Faculty International Travel Grants (November 2). Included in the packet was a list of suggestions (*Guide to Discussion*) formulated during a USFSP undergraduate research forum, held in December of 2007.

Action: Research Council Members will advertise the proposal dates and encourage colleagues to apply for these funds.

Action: Cynthia and Pat will gather information on the elements of the *Guide to Discussion*, determine what has been accomplished, and pull out ideas for the Council to possibly pursue.

Discussions:

Council briefly discussed the nature of matching grants, research fellowships for graduate students, and grant funding opportunities through the USF Collaborative for Children, Families and Community (Tampa-based, at <http://usfcollab.fmhi.usf.edu/about.cfm>.) Pat announced that she is working on a web site to advertise research opportunities (FROG).

Action: Pat will explore opportunities with the Collaborative and advertise them.

Future meetings:

November 13, 10 am, College of Education conference room in COQ 201

December 11, 10 am, College of Education conference room in COQ 201

Meeting adjourned 11:15 am.

Respectfully submitted,

Deborah Henry