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USF St. Petersburg Faculty Senate Committee: USF St. Petersburg Faculty Senate Councils and  
Awards Committees

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5-30-2012

## Awards Committee Annual Report : 2011-2012

Awards Committee

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## USFSP FACULTY SENATE

### STANDING COUNCIL/COMMITTEE ANNUAL REPORT

Please Submit to Faculty Senate Chair by May 17, 2013

Name of Council/Committee:

Todd Shank, Alejandro Brice, Christina Salnaitis, Deb Henry

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Chair

\_\_\_ Todd Shank \_\_\_\_\_

Year

\_\_\_ 2012-2013 \_\_\_\_\_

Committee/Council Members

\_\_\_ **Todd Shank** \_\_\_\_\_

\_\_\_ **Alejandro Brice** \_\_\_\_\_

\_\_\_ **Christina Salnaitis** \_\_\_\_\_

\_\_\_ **Deb Henry** \_\_\_\_\_

Year Service Term ends:

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Dates of Meetings:

Minutes Submitted

Yes No

\_\_\_ **October 18, 2012** \_\_\_\_\_

\_\_\_ **X** \_\_\_

\_\_\_ **November 11, 2012** \_\_\_\_\_

\_\_\_ **X** \_\_\_

\_\_\_ **November 29, 2012** \_\_\_\_\_

\_\_\_ **X** \_\_\_

\_\_\_ **January 10, 2013** \_\_\_\_\_

\_\_\_ **X** \_\_\_

\_\_\_ **February 14, 2013** \_\_\_\_\_

\_\_\_ **X** \_\_\_

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#### Summary of Actions, Works in Progress, Concerns for next Year:

The USFSP Awards Committee met on five occasions, first to evaluate candidates, then to select award recipients for the following awards:

[1] USFSP Teaching Award

[2] USFSP Service Award

[3] USFSP Academic Service Award (Library/Advising)

After selecting winners for each of these awards, the committee then began work, as requested by Susan Allen, developing rubrics for evaluating each award in the future (as no rubrics exist at this time), and a revision of the instructions/guidelines for those applying for these awards in the future. A rough draft was completed for rubrics and instructions each of the three awards. Since the committee felt that the Academic Service Award [3] would likely be evaluated differently for applicants from USFSP employees from our library versus

those whose primary function was advising, separate rubrics and separate instructions were developed for those two groups eligible for the Academic Service Award.

The committee assumed that the Faculty Senate would need to approve the proposed rubrics and changes to the existing instructions for each award, so the new rubrics and the new instructions were sent to the Senate Chair at the end of the 2012-2013 academic year along with copies of the minutes for each of our meetings occurring on the dates listed above.

Todd Shank, Chair