

Library Leadership Team Meeting

DRAFT

15 February 2011, 2:00 p.m., Administration Conference Room, Poynter Library

Present: Carol Hixson, Gary Austin, David Brodosi, Deborah Henry, Tina Neville, Jerry Notaro, Patricia Pettijohn, Kaya Van Beynen, Berrie Watson, Jim Schnur

Regrets: Virginia Champion, Allison Etzel

Guests: None

Meeting: Called to order at 2:33 p.m. by Carol

Searching Across Platforms and Databases: Tina and Deb reported on their visit to the USF Tampa library to review Ebsco's Discovery system. This option is eminently better than WorldCat Local and our present metasearch options. Relevance ranking has improved over earlier products. Deb and Tina will return to USF Tampa on February 18 and again in early March to review other platforms. Their involvement keeps us "in the loop" regarding System decisions and ensures our voice in the process for resources we fund.

Combined Service Desk: We are continuing to move towards plans for greater "on-call" hours for librarians during slower periods at the reference desk. Deb reported that the USF Tampa library has transitioned to on-call reference service via chat on Saturdays, with the statewide Ask a Librarian service also available as a backup. Tina notes that the Space Committee is planning to conduct a survey of staff as well as students who were familiar with the previous desk configuration to gather information about service perceptions since the reference desk moved to the area adjacent to the circulation desk.

Public Services Initiatives: Deb mentioned that the new OPS student in Public Services has been busy with planning for surveys and promotional activities. He is also involved in two studies related to space allocation on the first floor: 1. Comparing physical volumes of Marine Science periodicals with resources currently available through databases to investigate overlap, and, 2. Developing a detailed survey of shelf space utilization on the first floor in anticipation of future consolidation and weeding of periodicals, reference items, and/or audio/visual collections.

Collection Committee: Patricia mentioned that the committee recently held its first meeting. Everyone has assignments. Next meeting will take place in early March.

Safe Zone Designation: Patricia also said she had completed an orientation and training session offered by the USF St. Petersburg Gay/Straight Alliance so that the library may be considered a "safe zone" for LGBTQ (lesbian, gay, bisexual, transgendered, and queer) students. There are some decals placed on the first floor to indicate our status as a safe zone.

Possible Improvements Funded with FCLA Dollars: Our library's FCLA grant was partially funded. A high priority is for us to acquire a self-checkout machine that can be placed near the circulation desk. We are waiting to hear from FCLA to find out when the funds have been released.

Systems Updates: Berrie said that the vacancy announcement has been posted in the Careers system for the OPS User Applications Specialist position. The DSpace server is up and running.

Distance Learning: David is investigating possible upgrades to the studio classroom. One cost estimate received was unrealistically high. Another Blackboard training session takes place this Friday. After we finish with SACS reaffirmation, we will examine data and recommendations from Blackboard Consulting.

Distance Learning Update: The bookstore wants to end the coffee machine contract. Options under review.

Meeting adjourned at 3:27 p.m.

Respectfully Submitted,

Jim Schnur

Library Leadership Scribe