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5-1-2014

## General Education Committee Annual Report : 2013-2014

General Education Committee

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## USFSP FACULTY SENATE

### STANDING COUNCIL/COMMITTEE ANNUAL REPORT 2013-2014

#### NAME OF COUNCIL/COMMITTEE: GEC GENERAL EDUCATION COMMITTEE

**Chair:** Kathy Arthur (CAS) 2011-2014

#### **Committee Members**

	<b>TERM</b>
Gary Austin (Library)	2013-2016
Deni Elliot (Arts and Sciences JMS)	2013-2016
Kathy Carvalho-Knighton (Arts and Sciences ESPG)	2013-2016
Hugh LaFollette (Arts and Sciences HP)	2012-2015
David John (Arts and Sciences Bio)	2013-2017
Morgan Gresham (Arts and Sciences VVA)	2009-2012 2012-2015
Deanna Michel (Education)	2013-2016
Adrian O'Connor (Arts and Sciences HP)	2012-2015
Rick Smith (Business)	2013-2016
J. E. Gonzalez (Ex-Officio)	Present Fall 2013 only

#### **Senate Charge for General Education Committee 2013-2014**

1. Continue to monitor the FL legislation that will impact Gen Ed requirements and courses, maintaining contact with the steering committees and discipline-specific committees that will be making recommendations for the implementation of the legislation.
2. Continue to provide guidance to faculty in all colleges as they assess current GE courses in their disciplines and course pre-requisites to anticipate possible consequences of the legislation on their discipline's courses at USFSP.
3. Continue to evaluate and revise the existing list of student learning outcomes (SLO)
4. Making suggestions to improve GE assessment.
5. Set up criteria for acceptance of new campus specific courses for GE

#### **Meeting Dates for GEC 2013-2014**

Sept. 6, Sept. 27, Oct 11, Oct 25, Nov. 8, Nov 22, Dec. 13, Jan 10, Jan 24, Feb 7, Feb 21, Mar 7, Mar 21 (GE day), Apr 4, Apr 18, May 2

Chair spoke to faculty and administrators on behalf of GEC: CAS Chairs (Nov 6, Dec 4) CAS Faculty Council faculty wide meetings ( Aug 30, Jan 17), BUS (Jan 24), ED (Jan 31), Vice Chancellor Fueyo (9/13/13 & 10/3/13)

Chair attended SAC National meetings and Assessment workshops and presentations Dec. 7-10, 2013

The Committee met with Chancellor Sophia Wisniewska & Vice Chancellor Vivian Fueyo on May 2, 2014. Please refer to the minutes for the content of the discussion.

## **General Education- Agendas, Minutes, Reports, Course Applications, and Supplemental Materials**

[http://www1.usfsp.edu/FacultySenate/General\\_Education\\_Committee.htm](http://www1.usfsp.edu/FacultySenate/General_Education_Committee.htm)

Q drive/GE Committee

Digital drive (no course applications at this location) through James Schnur (Library) at

<http://dspace.nelson.usf.edu/xmlui/handle/10806/1405>

## **General Education Assessment data**

Q drive/Institutional Effectiveness/3 GE Assessment

General Education online Assessment Tool (password accessible only)

<http://ie.usfsp.edu:9080/apex/f?p=102>

## **Important Decisions and Activities 2013-2014**

1. Voted 9/6/13 that it is not GEC responsibility to administer and monitor University Freshmen and Exit testing
2. Student Learning Outcomes Approved
  - a. Committee finalized and approved new General Education Student Learning Outcomes.
  - b. GEC organized faculty wide vote, which approved the new SLOs 12/6/13. (47 approved and 2 rejected)
3. GE Philosophy Approved
  - a. GEC organized faculty wide vote, which approved the new philosophy 12/6/13 (46 approved and 4 rejected)
4. Gordon Rule
  - a. Reviewed state, system, and USFSP Gordon Rule requirements and posted this information on GEC webpage in spring 2014
5. GEC wrote a document outlining the committee's responsibilities and the GEC chair responsibility. The document was sent to the Faculty Senate to approve.
6. Current Assessment
  - a. GE Chair undertook collecting missing GE assessment from Fall 2010 to Spring 2013. Below we have indicated for each semester the percentage of courses for which we have submitted assessments. The data indicate that faculty are being very cooperative in completing their assessment!
    - F 2010 96.12%, Sp 2011 90.09%, F2011 90.2%, Sp 2012 81.10%, F. 2012 84.57%, Sp. 2013 76.69, F. 2013. 73.63 %
    - However, the numbers above do not accurately reflect all online courses for each semester We learned late in the semester at the 2014 Faculty wide meeting that several online courses were missing. However, the compliance rate is still quite high at least

74% for each semester. Still, we will work during the summer of 2014 to rectify this and input the online data.

- b. Academic Affairs provided an assessment assistant for GE Chair for Spring 2014 to Spring 2015.
- c. GE Chair undertook responsibility to collect Fall 2013, Spring 2014, Fall 2014, and Spring 2015 assessment data from faculty.
- d. Committee investigated assessment tools and the needs of faculty and administration.
- e. Committee decided to use new assessment tool created by Mike Chen for USFSP
- f. Committee decided to offer assessment tool online and to begin training faculty in entering data themselves beginning Fall 2014
  - Fall transition: CAS PSY, SCL, and JMM departments and BUS
  - Spring CAS ESP (including math), BIO, HP, VVA and ED

#### 7. Assessment Plan for 2015

- a. Continue use of assessment tool
- b. We should continue to collect data from every course in the fall and the spring
- c. We should have annual meetings in which faculty discuss and review assessment data providing both quantitative and qualitative assessment. However, we will alternate every 3 years which subject areas are reviewed.
- d. The idea of rubrics was not popular among some committee members, who expressed concern that it 1) undermines the expertise and authority of faculty to recognize/evaluate student competency and 2) it provides excessive quantification to a process that is more qualitative
- e. Committee decided not to require shared rubrics for each GE subject area and SLO.
- f. Continue discussion Fall 2014

#### 8. General Education Day & Assessment

- a. Organized meeting for all USFSP faculty March 21, 2014
  - Discussed F. 2010-F2013 Assessment results and methods
  - Discussed future 2015 courses and assessment methods
- b. Faculty contributions to GE day 2014 were
  - Summarized in minutes and posted with GEC minutes
  - Summarized and presented in a meeting with Chancellor and Vice Chancellor for future directions and needs for USFSP General Education. In particular the committee stressed the need for our institution to focus on the needs of GE on campus and make it priority especially concerning hires. Our campus focuses on hires for majors,

but needs more full-time qualified and committed faculty to teach GE--  
see GEC minutes for May 2, 2014 for details

- Summarized for GEC agenda for 2014-2015- see GEC minutes for May 2, 2014 for details

9. State Core GE Program for 2015 and USF system

- a. Committee put together document of State descriptions and USF and USFSP descriptions for State Core courses.
- b. Chair organized a meeting with Sarasota and Tampa GE chairs to discuss and agree upon the submission of State Core courses not currently in the USF system to SCNS. Tampa –ARH, POS, ESC,PHI; Sarasota- MUL & THE; USFSP- CHM, EVR. Thereafter, we communicated by email.

10. 2015 GE Program

- a. Committee announced that we will begin 2015 GE program with a clean slate. All current courses will need to be recertified to be incorporated
- b. The Committee constructed and posted a Course Certification Application for GE course submissions for spring 2014.
- c. The Committee outlined a timeline for course submissions

11. 2015 Course Applications Approved by GEC (not all have been approved by other university committees)

## **COMMUNICATION**

### **STATE CORE**

#### ENC 1101 Composition I

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

### **USFSP**

#### ENC 1102 Composition II

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

#### MMC 3602 Mass Communication & Society

- Approved GEC 5/2/14
- Needs GE Communication standing with SCNS
- Already has GE Humanities and Social Science standing with SCNS
- Will need to go to APC, UGC, & SCNS
- Will need Tampa input/agreement to change status
- **USFSP? will send to SCNS**

#### FIL 2XXX International Cinema

- Approved GEC 5/2/14
- Will need to go to APC, UGC, & SCNS
- New course in Statewide system
- **USFSP will send to SCNS**

## HUMANITIES

### STATE CORE

ARH 2000 Art and Culture

- GEC approved 2/21/14, approved by APC 3/21/14, approved by UGC 3/26/14
- Sent to VC for signature 5/9/14
- **Tampa will submit to SCNS, new USF system course**

HUM 1020 Introduction to Humanities

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

LIT 2000 Introduction to Literature

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

MUL 2010 Music and Culture

- GEC approved 4/4/14, approved by APC 4/11/14, approved by UGC 4/16/14
- Sent to VC for signature 5/2/14
- **Sarasota will submit to SCNS, new USF system course**

THE 2000 Theater and Culture

- GEC approved 4/4, approved by APC 4/11, approved by UGC 4/16/14
- sent to VC for signature 5/2/14
- **Sarasota will submit to SCNS, new USF system course**

PHI 2010 Intro to Philosophy

- GEC approved 2/21, approved by APC 3/21, rejected by UGC 3/26 due to lack of resources to teach course.

### USFSP Courses

ARH 2051 History of Visual Arts II

- GEC approved 4/4/14 (recertified)
- sent to VC for signature 5/2/14

PHI 2630 Contemporary Moral Issues

- GEC approved 5/2/14
- Will need to go to APC, UGC, & SCNS
- USF system course, but needs GE Humanities standing
- **Tampa will submit to SCNS**

WOH 2030 World History since 1815

- GEC approved 5/2/14
- new USF system course and GE standing in Humanities
- **USFSP will need to send to SCNS**

## MATHEMATICS

### STATE CORE

MAC 1105 College Algebra

- GEC approved 3/7/14 (recertified)
- Sent to VC for signature 5/2/14

MAC 2311 Calculus I

- GEC approved 3/7/14 (recertified)
- Sent to VC for signature 5/2/14

MGF 1106 Liberal Arts Math I

- GEC approved 4/18/14 (recertified)
- Sent to VC for signature 5/2/14

MGF 1107 Liberal Arts Math II

- GEC approved 4/18/14 (recertified)
- Sent to VC for signature 5/2/14

STA 2023 Statistical Methods

- GEC approved 4/18/14 (recertified)
- Sent to VC for signature 5/2/14

### **USFSP Courses**

None

### **NATURAL SCIENCES**

#### **STATE CORE**

BSC 1005 Biological Principles for Non-Majors

- GEC approved 3/7/14 (recertified)
- Sent to VC for signature 5/2/14

BSC 2010 Biology 1 Cellular Processes

- GEC approved 3/7/14 (recertified)
- Sent to VC for signature 5/2/14

BSC 2085 Anatomy and Physiology I For Nursing and Other Healthcare Professionals

- GEC approved 3/17/14, approved APC 3/21/14, accepted by UGC 5/7/14
- New Course to USFSP but not USF system
- No SCNS resubmission required already USF system GE course

CHM 2045 General Chemistry I

- GEC approved 4/18/14 (recertified)
- Sent to VC for signature 5/2/14

CHM 2020 Chemistry for Liberal Studies

- GEC approved 3/17/14, cleared with Tampa 4/1/14, APC approved 4/11/14, UGC approved 5/7/14
- USFSP will submit to SCNS, new USF system course

ESC 2000 Introduction to Earth Science

- GEC approved 3/7/14, approved by APC 3/21, UGC approved 5/7/14
- Tampa will submit to SCNS (approved 3/28/14), new USF system course

EVR 2001 Introduction to Environmental Science

- GEC approved 3/7/14, approved APC 4/11/14, approved by UGC 5/7/14
- USFSP will submit to SCNS (Tampa approved 4/7/14), needs GE standing

PHY 2053 General Physics I

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

### **USFSP Courses**

ANT 2511 Biological Anthropology

- GEC approved 5/2/14 (recertified)
- Sent to VC for signature 5/9/14

GEO 2000 Physical Geography

- GEC approved 5/2/14 (recertified)
- sent to VC for signature 5/9/14

EVR 2217 Energy, Environment & Sustainability

- GEC approved 5/2/14
- needs to go to APC, UGC
- USF system course, but no GE standing in Natural Sciences
- Will need Tampa agreement to change status
- **USFSP? will send to SCNS**

**SOCIAL SCIENCES**

**STATE CORE**

AMH 2020 American History II Introductory Survey Since 1877

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

ANT 2000 Introduction to Anthropology

- GEC approved 2/21/14, approved by APC 3/21/14, approved by UGC 3/26/14
- No SCNS submission required
- Sent to VC for signature 5/9/14

ECO 2013 Economic Principles II Macroeconomics

- GEC approved 3/7/14 (recertified)
- Sent to VC for signature 5/2/14

PSY 2012 Introduction to Psychological Science

- GEC approved 4/18/14 (recertified)
- Sent to VC for signature 5/2/14

SYG 2000 Principles of Sociology

- GEC approved 4/4/14 (recertified)
- Sent to VC for signature 5/2/14

POS 2041 American Government

- GEC Re-review 4/4/14 required in Fall 2014
- Tampa approved 4/28/14, need to send to APC and UGC
- USF system course, but needs Social Science GE standing
- **Tampa will submit to SCNS for GE standing with USF system**

**USFSP**

ANT 2410 Introduction to Cultural Anthropology

- GEC approved 5/2/14 (recertified)
- sent to VC for signature 5/9/14

GEO 2000 World Geography



- GEC approved 5/2/14 (recertified)
  - sent to VC for signature 5/9/14
- CPO 2002 Intro to Comparative Politics
- GEC approved 5/2/14
  - will need to go to APC, UGC
  - not a GE course with USF system, even though listed in our current GE catalogue
  - Need agreement with Tampa to change status

**GEC rejected the following USFSP GE courses**

The explanation for the rejections can be found in our minutes from 4/4/14 and 4/18/14.

MMC 2100 Writing for the Mass Media  
 ENT 3613 Creativity & Innovative Entrepreneurship  
 WST 3015 Intro to Gender & Sexuality Studies  
 PSY 3204 Psychological Statistics  
 EVR 2XXX Climate Change Debate  
 CCJ 3024 Survey of Criminal Justice  
 ISS 1102 Self and Society

**Agenda Items for GEC 2014-2015**

Created based on GE day March 21 Faculty input, GEC Committee, & GEC Chair

1. Philosophy and Student Learning Outcomes: Executing the work of the current and previous committees, e.g., by sticking with the SLOs and the philosophy.
2. Assessment:
  - a. Create Assessment plan for 2015 program- data collection
  - b. Transition faculty to online Assessment Tool
    - i. Fall transition: CAS PSY, SCL, and JMM departments and BUS
    - ii. Spring CAS ESP (including math), BIO, HP, VVA and ED
  - c. Consider Assessment Workshop for faculty
3. Course Applications:
  - a. Work with Linda Crossman concerning GE Program requirements in the catalogue for 2015
  - b. Identify minor productive tinkering, clarifying elements of the unified course application form. GEC will need to work with the Faculty Senate and other committees that review the course applications (UGC, APC, BUS, and ED, and Registrar office)
  - c. Consider new (or resubmitted) applications. Deadlines posted are 1<sup>st</sup> week of October and 1<sup>st</sup> week of February for application submission
    - i. These might include MMC 2100, VIC 3001, MMC 3602, WST XXX, CCJ 3024, ISS 1102

- d. Make sure that all the applications sent to the Vice Chancellor were approved and sent to Registrar for inclusion in the 2015 catalogue
- e. Make sure that GE applications for 2015 program proceed through the correct committees including State approval
- f.

### **GEC Review required Fall 2014 and then forward to APC**

POS 2041—USFSP but not currently a GE course

- GEC approved---, APC approved ---, UGC approved---

### **APC Review required Fall 2014 (the above course and...**

- FIL 2XXX -new USF system course
  - GEC approved---, APC approved ---, UGC approved---
- PHI 2630- USFSP course not GE with SCNS
  - GEC approved---, APC approved ---, UGC approved---
- WOH 2030- new USF system course
  - GEC approved---, APC approved ---, UGC approved---
- EVR 2217- USF, not USFSP course not GE with SCNS
  - GEC approved---, APC approved ---, UGC approved---
- CPO 2002- USFSP course not GE with SCNS
  - GEC approved---, APC approved ---, UGC approved---

### **UGC Review required Fall 2014 (the above courses and ....**

- BSC 2085- at USFSP but not currently a GE course at USFSP but in systems as GE course in Natural Sciences
  - GEC approved email 3/17, approved APC 3/21, rejected by UGC 3/26
- EVR 2001- No GE status with State
  - GEC approved 3/7, approved APC 4/11, approved by UGC ---
- CHM 2020—Not in USF system
  - GEC 3/7 pending approved via email 3/17, cleared with Tampa, sent to APC 4/1
- ESC 2000-Not in USF system
  - GEC approved 3/7, approved by APC 3/21, rejected by UGC 3/26

### **Courses to Send to SCNS**

#### **USFSP**

- CHM 2020- new USF system course and GE standing in Natural Sciences
- EVR 2001- renewing with SCNS and GE standing in Natural Sciences

- EVR 2217- for GE standing in Natural Sciences (need Tampa agreement)
- FIL 2XXX new state course and GE standing in Communication
- WHO 2030 new USF system course and GE standing in Humanities
- MMC 3602 for GE standing in Humanities (need Tampa agreement)
- CPO 2002- not GE course with Social Sciences in system (need Tampa agreement)

**Tampa will send**

- ARH 2000- new system course
- PHI 2630- new GE standing at all institutions in system
- ESC 2000- new system course
- POS 2041- new GE standing at all institutions in system

**Sarasota will send**

- MUL 2010- new system course
- THE 2000- new system course

4. 2015 GE day

- Plan early enough in the year to ensure that the meeting help faculty adapt to the new Core.
- Discuss with faculty idea of a Themes for a “Theme based Curriculum in Cross Disciplinary Courses” [in terms of a discussion with administration, would part of the discussion not only be on potential themes (which seems less important at this point) than on the need for course development support, etc.]
  - Climate
  - Sustainability
  - Crime/Criminology
  - Public Health/Diseases
  -
- Discuss with faculty Idea: Innovations in \_\_\_\_\_ - with different course in each discipline for Gen Ed.
  - Courses rotate. Could be a common theme for that year.
  - One thought: Getting people from industry, the field, alumni, etc. Have them speak or can be on Skype for a brief talk with students on why what they are learning is important. What are the important skills.
- Exploiting interconnectedness between classes, between academic/non-academic experiences.

5. Review Gordon rule and Gordon Rule courses

6. Review Exit courses and consider the Full-time faculty rule and the limit of 25 students per class rule indicated in the Catalogue