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College Council Meeting Minutes

College of Education (COE)

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2-18-2011

## College of Education Council Meeting : 2011 : 02 : 18

University of South Florida St. Petersburg. College of Education. College Council

Vivian Fueyo

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*College of Education Council Meeting Minutes  
February 18, 2011, 3:00-5:00 PM*

**Meeting Called to Order:**

**I. Recognition of Members and Alternates**

Dr. Janice Blake, Dr. Alexander Brice (Chair), Ms. Jennefer Khattabi, Dr. Zafer Unal, Dr. Charles Vanover (Vice Chair), and Dean Vivian Fueyo

**II. Recognition of Guests**

Dr. Cynthia Young attended the meeting as the COE representative from USFSP Faculty Senate Committee.

**III. Approval of Agenda**

In action items, B and C are combined.

Agenda approved

**Additions:**

**A. Review Council minutes from January 2011.**

Minutes from January 28 meeting accepted unanimously.

**IV. Action Items**

**A. Select Part Time Teaching Excellence candidate**

Two nominees were brought forward by members of the college council for the part time teaching awards and the winner was selected by secret ballot. The vote was tied between two candidates. Council selected candidate A to receive the 2010 award and Candidate B to receive the 2011 award. The name of the winning candidates will be published at the Faculty Awards Ceremony.

**B. Faculty Award for Teaching Excellence**

The council received the applications for the teaching excellence award. The Council then awarded George Roy the teaching excellence award for the College of Education. The council then voted to pass on the application of George Roy to the Chancellor for the USFSP-wide competition for the Award for Teaching Excellence.

**V. Business Items for Discussion:**

**A. Dean's Report.**

Dean Fueyo gave her report to the Council. A copy of the Dean's Report is posted on the COE website.

**B. Committee Reports:**

**1. Senate Report**

Dr. Cynthia Leung reported on the February 18<sup>th</sup> Senate Meeting. Highlights include:

- USFSP will be hiring a graduate recruiter.
- Non teaching faculty will have an award offered under the Chancellor's Awards for Excellence.
- The Technology Committee will be dissolved and replaced with the Technology Task Force. This committee will have specific charge and will end in December 2011
- The library committee is planned to be dissolved. The Senate asked the University's College Council's to approve this step. The Senate's Library Committee had been

formed in response to USF Tampa actions. The USFSP Library Faculty already have a library committee.

A motion was made to support the Senate's plan to dissolve the Senate Library Committee. The motion was approved by Council.

**2. Annual Review**

**3. Partnership Committee.**

The Partnership Committee met and decided to continue to meet as charged.

**4. Tenure & Promotion Committee.**

The T & P committee created and sent to Council a peer observation form for the peer evaluations of COE instructors. The instructor promotion process is parallel to the tenure process for faculty, and this is the first year this process will be conducted in the College Education. As part of the process, a peer observation form must be in place and peer observations must be submitted as part of the Instructor's portfolio. Council reviewed the form that T & P created and made substantive feedback to send to T & P.

Council moved that the original form will be accepted provisionally for 1 year. Council will send it's feedback on the form to T & P, and it asked T & P to submit a revised form by the Council's meeting in May 2011. This motion was approved.

**5. Curriculum & Program Committee.**

Will report to council in March.

**6. Other.**

**C. Other Business**

**VI. Announcements**

**Meeting Ended:**

4:25

**Next Meeting:**

March 25 from 1 to 3.



