
USF St. Petersburg Faculty Senate Meetings:
Minutes

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12-6-2010

USFSP Faculty Senate Meeting : 2010 : 12 : 06 : Minutes

University of South Florida St. Petersburg. Faculty Senate.

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**University of South Florida St. Petersburg
Faculty Senate
Meeting Minutes
December 6, 2010
9:00 A.M.
BAY 204 Conference Room**

- I. **Recognition of Members and Alternates:** Rick Smith, Grover Kearns, Mark Walters, Melanie Riedinger-Whitmore, Patricia Pettijohn, Malcolm Butler, Cynthia Leung.
- II. **Recognition of Guests:** Jerry Notaro.
- III. **Approval of Agenda:** unanimously approved, no additions.
Additions:
- IV. **Approval of minutes from previous meeting:** Unanimously approved, no revisions.
- V. **Action Items:**
 - A. Confirming Marshals for Graduation
 - B. Forming Sabbatical Committee
 - C. College Responses to Streamlining Measures/Enrollment Mgmt. Proposal:
Jerry Notaro presented a proposal that the FS Enrollment Management Committee be renamed the Committee on Academic Progression, to be comprised of the Registrar Linda Crossman and five faculty members, one from each Council, and one faculty advisor. The new committee would focus on student success, curriculum, evaluation, enrollment standards, retention issues, academic policy changes, grading polices, and other issues that involve faculty and affect student success.
 - D. Electronic Voting on Minutes: General discussion; agreed to continue to post minutes on FS website after approval of the minutes at the following meeting, although draft minutes may be revised by electronic communication.
- VI. **Business Items for Discussion:**
 - A. **Administration Reports:** Deferred as both the Chancellor and Vice Chancellor are out of town on USFSP business.
 1. Chancellor's Report
 2. Regional Vice-Chancellor for Academic Affairs' Report
 - B. **President's Report:**
 1. FAC Update: Draft policy and procedures for proposed changes to academic units of the USF system have been drafted and are under review. USF system advisory councils have new USFSP appointments:

Barnali Dixon to the USF system Academics and Campus Environment Council; Rick Smith to the USF System Finance and Audit Council; and Melanie Riedinger-Whitmore to the USF System Health Sciences and Research Council.

C. Committee Reports:

1. Committee on Committees
2. Other Committee Reports

D. College Reports: General discussion of College and Library Councils response to proposed criteria for FS standing committees and the proposal to either eliminate specific FS standing committees, to move those committees to other governance entities, such as the Office of Academic Affairs, or to revise and restructure those committees to meet the new criteria.

1. CAS: Generally supported the new criteria, but did not support the dissolution of the Library Committee, Enrollment Management Committee, or Technology Committee, as they felt significant academic and faculty issues remained for these committees.
2. COB: Formally voted to support the proposed criteria and the dissolution of the Library Committee, Enrollment Management Committee, and Technology Committee.
3. COE: Reported that they valued the FS committee liaisons, and felt a need to increase and improve communication between the FS and FS Committee Chairs; generally supported the proposed criteria, and supported either dissolving or reconstituting the Library Committee, Enrollment Management Committee, and Technology Committee under different governance entities.
4. Library: Generally agreed with the concept and the wording of the proposed changes, with the understanding that any committee that has been proposed for discontinuation as a standing committee under Faculty Senate, such as Enrollment Management, has an opportunity to demonstrate that they meet the requirements of a Faculty Senate standing committee, or to revise committee structure in order to meet those criteria.

E. Other Business

1. SEAS: Deferred.

**VIII. Announcements:
Meeting Adjournment**

Summary

Motions	Approval Status
1. To dissolve the FS standing committee on Faculty Technology, and to instead constitute an Online Teaching &	___ Smith ___ made the motion.
	___ Riedinger-Whitmore ___ seconded the motion.

Technology Faculty Task Force, to be Chaired by Grover Kearns, and to include Mark Walter, the FS representative to the existing DL committee.	The Senate voted to unanimously approve, 7-0.
Motions	Approval Status
2.	___ made the motion.
	___ seconded the motion.
	The Senate _.

Actions (Follow-up)	Person(s) Responsible	Deadline (if any)
A. Forming Sabbatical Committee: CAS, COB and COE Council Chairs will be asked to designate a committee member to serve on the Sabbatical committee; should be tenured and not a candidate for sabbatical.	FS President will contact Council Chairs, and Senators will report at their next Council Meetings.	By January FS meeting
Actions (Follow-up)	Person(s) Responsible	Deadline (if any)
B. FS Online Learning and Technology Task Force to name new members and create a new charge.	Grover Kearns	By January FS meeting.
C. Enrollment Management Committee will be asked to submit a proposal that outlines the specific areas where the proposed committee would be required to make decisions, and required tasks for which the proposed committee would be responsible.	FS President will communicate with the Chair of the Enrollment Mangement Committee.	By January FS meeting
D.		

