



4-24-2017

## Council on Academic Affairs Meeting : 2017 : 04 : 24 : Minutes

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## **Academic Affairs Council Meeting**

April 24, 2017

9:00 – 10:00 am/BAY 205

MINUTES

Attendees: Martin Tadlock, Tammy Goldberg, Lauren Friedman, Wendy Baker, Shari Schwartz, Michelle Madden, Jeff Reisberg, Erin Dunn, Bill Heller, Kathleen Gibson-Dee, CeCe Edwards, Veronica Matthews

Absent: Terry Wisoff

1. Welcome

Martin welcomed the council at 9:01am

2. Minutes from March 27, 2017

Approved - Thank you to Terry!

3. Old Business/Standing Items:

a. Searches

- College of Arts & Sciences Dean

Chairs met with Steve Leo last week, initial position description draft will be reviewed, advertised this summer, candidates on campus in late October or early November

- College of Education – Dr. Allyson Watson will start on July 1

b. AA Sub Committee Reports - Thank you to SACs committee!

- Institutional Effectiveness (Michelle Madden)

Settled on assessment software with Jeff, Marisa, and team. With Frank leaving, chair or co-chair of Institutional Effectiveness committee is needed.

- Student Progress (Donna Knudsen)

Working with SEM group. Changed focus to strategic plan and barriers to graduation.

- Community Partnerships - No Report

- Academic Affairs Support - Veronica Matthews started as Office Manager

4. New Business/Information/Announcements

- a. Budget hearing is this week. FY18 budgets due Friday.

- b. Discussion of Performance Based Funding, cost to continue, block tuition, cost of degrees

- c. Discussion of time frame for closing low enrollment courses, cross listed courses, early registration for students, college scheduler

5. Decision Items

a. Sub Committee Groups

- Discussion of disbanding sub-committee groups due to redundancy caused by PBF metrics groups

Motion to disband (Martin Tadlock)

Second (Donna Knudsen)

Approved

- b. Need a map of committees, need committee charges
- c. Early Alert Committee is still meeting until software takes over
- d. Encourage faculty to attend commencement

6. Adjourned at 9:55am