



5-12-2009

## Library Faculty Council Meeting : 2009 : 05 : 12 : Minutes

Nelson Poynter Memorial Library. Library Faculty Council.

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Library Faculty Council Meeting Minutes

12 May 2009, 9:00 a.m., Room 218, Poynter Library

Librarians Present: Marcy Carrel, Deborah Henry, Tina Neville, Jerry Notaro, Jim Schnur

Regrets: Patricia Pettijohn, Kaya Van Beynen

Guests: None

Meeting: Called to order at 9:02 a.m. by Deb

Minutes: Motion by Tina, seconded by Jim, to accept April 7 minutes. Motion carried unanimously.

Old Business:

**Dean of Library Search:** With Kathy's retirement, Jerry serves as Interim Dean as negotiations continue. The plan is to have the new Dean in place by the end of the summer semester.

**Revision of Annual Review Guidelines:** Jerry looked at the language used at USF Tampa and compared it with our guidelines. The issue is whether peer review is optional or mandatory. It is optional on both campuses, though review by the Dean of the Library is mandatory and part of FAR. Jerry will also investigate union contract with United Faculty of Florida.

**Tracking Library and Computer Usage at Other USFSP Locations:** Those in attendance agreed that we should continue tracking computer usage by examining the "gas gauge." Use patterns can be recorded while librarians are on the desk, usually at the beginning of each shift.

New Business

**Weekend Security:** Patricia discussed a faculty survey that was distributed to examine faculty concerns about security. This survey was mentioned in Faculty Senate. Interestingly, none of the librarians in attendance received this email survey. While teaching faculty raised a number of important concerns (i.e., impression that telephones should be available in classrooms for emergencies), the survey did not contact the faculty that tend to have the greatest interaction with members of the general public: librarians. While we do have the occasional dissatisfied student, most of the confrontations we have in the library are with members of the general public. Jim added that if one of our dissatisfied community members walked into an instructor's class and caused a disturbance, the teaching faculty would demand additional resources to ensure that such a disruption does not occur again. Yet, weekend staff often have very little backup. Jim reminded everyone that Student Government took full credit for extended hours the last two weeks of the spring semester for the price of paying a security guard (\$350) while library staff covered the hours at our expense, yet whenever questions about weekend security are raised, it is deemed too expensive to provide.

**Optional Four-day Work Week:** In an effort to promote flexibility and allow people to save a little gas money on commuting (since raises were not given), Human Resources announced a proposal to allow staff--with supervisory approval--to work a four-day work week through the end of the pay period on August 6. Jerry noted that this initiative was sent out to the staff before different units could determine whether such flexibility is possible. What might work for the cashier's office or physical plant cannot work for the library because of our hours of operation seven days a week.

**Weekend A/V Student Assistants:** Jerry talked with Jim prior to the beginning of the summer semester and agreed that there would be no need for student assistants in A/V during the summer.

Reports

**Faculty Senate Update:** Patricia reports that much of the last meeting focused on security and issues involving disruption of the academic environment.

**General Education Committee:** Tina said that those in attendance at recent meetings have focused on the SACS visit.

**Graduate Council:** Jim noted that the April meeting included review of programs in the College of Education and the Environmental Science and Policy. There was also discussion about the ongoing issue of concurrency between graduate programs on the various USF campuses.

**Research Council:** No report.

**Undergraduate Council:** No report.

The next meeting to be determined at a future date, in POY 218.  
Meeting adjourned at 10:15 a.m.

Respectfully Submitted,

Jim Schnur  
Council Scribe