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College Council Meeting Minutes

College of Education (COE)

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9-3-2010

## College of Education Council Meeting : 2010 : 09 : 03

University of South Florida St. Petersburg. College of Education. College Council

Vivian Fueyo

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*College of Education Council Meeting Agenda  
September 3, 2010, 9:30-11:30*

**Meeting Called to Order:**

**I. Recognition of Members and Alternates**

Dr. Jan Blake, Dr. Alexander Brice, Dr. Olivia Hodges, Ms. Jennefer Khattabi, Dr. Zafer Unal, Dr. Charles Vanover and Dean Vivian Fueyo were in attendance.

**II. Recognition of Guests**

Dr. Norine E. Noonan, Regional Vice Chancellor for Academic Affairs  
Dr. Deanna Michael, Associate Dean

**III. Approval of Agenda**

Agenda approved.

**Additions:**

No additions were made.

**IV. Review Council minutes from May 2010.**

Approved

**V. Action Items**

**A. Appointment of College Council Vice Chair.**

Dr. Zafer Unal was nominated and approved for College Council Vice Chair

**B. Appointment for Annual Review and School Community Partnership Committees**

Dr. Jan Blake for Annual Review and Dr. Kim Stoddard for School Community Partnership Committees were confirmed

**VI. Business Items for Discussion:**

**A. Charging Committees and Committee minutes to be posted from 2009-2010**

Dr. Brice reminded the committee he will check with each committee chair to make sure that minutes are posted from 2009-2010 committees. Dean Fueyo requested that the Curriculum and Program Committee's charge include regularly checking USF System for course changes.

**B. Dean's Report**

Dean's Report-Dean Fueyo gave her report. Highlights are posted below. Full report is attached.

- Distance Learning Course proposals are available now and they are due Oct 15 for fall and spring, July 1 for fall and February 15 for summer. Reviews will be completed in 30 days.
- USF St. Petersburg, College of Education draft Strategic Plan is now ready. Dr. Noonan suggested including alignment with USF St. Petersburg, University Strategic Plan. The plan will be brought to the October Faculty Meeting for discussion and approval. Dr. Noonan also suggested posting the plan on COE website.
- Faculty Meetings are set for October 22<sup>nd</sup> and December 3<sup>rd</sup>, 10 AM 12PM
- Dean Fueyo shared marketing and Recruiting events since June 1, 2010.

- Dean Fueyo asked committee for the names and contact info of recent graduates for Alumni Focus Groups
- Dean Fueyo reminded committee that COE has been approved to search for a tenure-track faculty member in Reading/Literacy.
- Dean Fueyo provided information regarding Support for Faculty Travel for 2010-2011. The new plan is approved unanimously by the College Council
- Dr. Noonan provided updates on SACS Compliance Document. She indicated that the report is now almost ready to be placed on a password protected DVD's. The same report will also be posted on University website.

### **C. Distance Learning Support for Faculty**

In addition to Distance Learning Course proposals, the Council discussed the ways faculty can be supported regarding Distance Learning Courses.

- USFSP Library has now official procedure for preparing multimedia for online courses
- Dr. Noonan agreed on benefits of conducting a faculty get together to show examples of online courses

### **D. Other Business**

None

## **VII. Announcements**

None

### **Schedule of Council Meetings for Fall 2010:**

October 4, 10am 12pm

November 8, 10am 12pm

December 3, 1pm – 3pm

### **Meeting Ended:**

11:28am.